



**2017- 2018 CENTRAL UNIFIED SCHOOL DISTRICT
REQUEST FOR OVERNIGHT FIELD TRIP AND DAY TRIPS MORE THAN 150 MILES
(To allow for processing, field trips must be submitted 60 days prior to scheduled trip)**

Destination: New York City, N.Y. School/Organization: Central High Wind Ensemble

Dates/Times: Lv: Sat 03/3/18 8:00 a.m. ☒ p.m. ☐ Ret: Wed 03/07/18 10:00 a.m. ☐ p.m. ☒ School Day: yes ☒ no ☐
Day (00/00/00) Day (00/00/00)

Purpose of trip The Wind Ensemble will perform at Carnegie Hall and participate in workshops and clinics.
Brief Itinerary: On March 3, 2018, Wind Ensemble will leave Central East on charter bus and fly out of SFO in San Francisco.
Starting on Sunday, students will perform and participate in clinics and workshops daily. Students will stay at Willington Hotel in
Midtown Manhattan. Students will fly back on 3/7/18 from LaGuardia Airport and return to Fresno by charter bus from
San Francisco on 3/7/2018.

Leonard Ingrande June 27, 2017
Name of Requestor Date

If male and female students are attending, male and female chaperones must also attend in the ratio of 1 to 10 for overnight and day trips (BP 6153 School Sponsored Trips). Chaperones must be age 21 or older (AR 6153 School Sponsored Trips)

Number of female students attending: <u>32</u>	Number of male students attending: <u>28</u>		
Number of female chaperones attending (1:10) <u>4</u>	Number of male chaperones attending (1:10): <u>4</u>		
Names of <u>Female</u> Chaperones	Teacher/Parent/Other	Names of <u>Male</u> Chaperones	Teacher/Parent/Other*
	* If "other" please specify.		* If "other" please specify.
<u>Sara Pearce</u>	<u>Teacher/FT Super/CPR</u>	<u>Leonard Ingrande</u>	<u>Teacher/1st Responder</u>
<u>Janeen Worland</u>	<u>Administrator</u>	<u>Robert Perez</u>	<u>Administrator</u>
<u>Mari Harris</u>	<u>Teacher/Parent</u>	<u>Andrew Munoz</u>	<u>Teacher</u>
<u>April Henry</u>	<u>Parent</u>	<u>Mathew Sanchez</u>	<u>Teacher</u>

For additional chaperones – continue on second page

Type of transportation (District bus, District van, private auto**, charter bus, etc): Charter bus/flight

****If private auto, proof of insurance must be filed with District Business Office**

**A request for transportation MUST be sent to the Transportation Department including the use of charter transportation.
If sack lunches are to be prepared, a request for food services should be sent to the Food Service Department.**

Name of funding source: VAPA/ASB Cost to District: \$ 40,000 Cost per student: \$ 2,000

All overnight field trips and day trips of more than 150 miles must be approved by your Principal prior to submission to the Board for approval. Principal's approval is acknowledged by e-mailing this form to Marsha Gober (mgober@centralusd.k12.ca.us) in the Educational Services Department. Note: Adobe Read/Write is required to use this form; if you do not have access to Adobe, please contact your site secretary.

FOR DISTRICT OFFICE USE ONLY

- ☒ Fingerprint clearance for chaperones confirmed (full screening required for overnight trips)
☐ Megan's Law clearance chaperones confirmed (required for day trips)
☒ Not Applicable – Chaperones are Central Unified School District Staff

Paul Birrell
Paul Birrell, Director, 7-12 & Adult Education

7/11/17
Date

CUSD BOARD ACTION

Your field trip request has been: ☐ APPROVED ☐ DENIED

Ketti Davis, Assistant Superintendent, Educational Services

Date _____



CENTRAL UNIFIED SCHOOL DISTRICT
4605 North Polk Avenue • Fresno, CA 93722
Phone: (559) 274-4700 • Fax: (559) 271-8200



CENTRAL UNIFIED FIELD TRIP GAME PLAN

Name and date of Tournament / Event:

Central High Wind Ensemble

3/3/18-3/7/18

Preparation:

(Teachers should be informed one week in advance with independent student form? Who will collect the forms? When will the players have time to work on the assignments? Who will collect the independent student forms and ensure that the assignments are being done?)

Students will inform teachers one week in advance and collect work that needs to be completed.
Coach will collect the forms and ensure assignments are completed.

Study Hall:

(Where will the team meet and for how long? Who will be there to monitor the assignments? Who will ensure that the work is turned into our teachers?)

Study hall will occur in the hotel from Sunday-Tuesday from 7-9pm. Coaches and chaperones will monitor student progress to ensure completion. Upon return, students and coaches will ensure work is turned into the teachers.

District Administration

Mark G. Sutton, Superintendent, Laurel Ashlock, Ed.D., Assistant Superintendent, Chief Academic Officer • Ketti Davis, Assistant Superintendent, Professional Development
Jack Kelejian, Assistant Superintendent, Human Resources • Kelly Porterfield, Assistant Superintendent, Chief Business Officer
Paul Birrell, Director, 7-12 and Adult Education • Tami Boatright Ed.D., Director, K-8 Education, Andrea Valadez, Administrator, Special Education & Support Services