



2017- 2018 CENTRAL UNIFIED SCHOOL DISTRICT
REQUEST FOR OVERNIGHT FIELD TRIP AND DAY TRIPS MORE THAN 150 MILES
(To allow for processing, field trips must be submitted 60 days prior to scheduled trip)

Destination: Sacramento, CA

School/Organization: Central FCCLA

Dates/Times: Lv: Wed 11/08/17 7:00 a.m. ☒ p.m. ☐ Ret: Thurs 11/09/17 5:00 a.m. ☐ p.m. ☒ School Day: yes ☒ no ☐
Day (00/00/00) Day (00/00/00)

Purpose of trip State Executive Council Meeting for Region 8 VP

Brief Itinerary: Leave Central East at 7:00am for Amtrak station. Arrive in Sacramento at 10am and participate in State Executive Council meetings for the remainder of day. Student and chaperone will have rooms at the Vagabond Executive Inn (909 Third St, Sacramento, CA), designated by the Exec Council. Student and chaperone will depart Sacramento by train and arrive in Fresno by 5pm.

Allysa Fite

9/29/2017

Name of Requestor

Date

If male and female students are attending, male and female chaperones must also attend in the ratio of 1 to 10 for overnight and day trips (BP 6153 School Sponsored Trips). Chaperones must be age 21 or older (AR 6153 School Sponsored Trips)

Number of female students attending: 1
Number of female chaperones attending (1:10): 1

Number of male students attending: 0
Number of male chaperones attending (1:10): 0

Names of Female Chaperones

Teacher/Parent/Other

* If "other" please specify.

Names of Male Chaperones

Teacher/Parent/Other*

* If "other" please specify.

Robin Butterfield (teacher)
Dave Holtermann

FT Sup/1st Resp/CPR
Admin

For additional chaperones – continue on second page

Type of transportation (District bus, District van, private auto**, charter bus, etc): Train

****If private auto, proof of insurance must be filed with District Business Office**

A request for transportation MUST be sent to the Transportation Department including the use of charter transportation.

If sack lunches are to be prepared, a request for food services should be sent to the Food Service Department.

Name of funding source: CA FCCLA Stipend, ASB Cost to District: \$ 900 Cost per student: \$ -0-

All overnight field trips and day trips of more than 150 miles must be approved by your Principal prior to submission to the Board for approval. Principal's approval is acknowledged by e-mailing this form to Marsha Gober (mgober@centralusd.k12.ca.us) in the Educational Services Department. Note: Adobe Read/Write is required to use this form; if you do not have access to Adobe, please contact your site secretary.

FOR DISTRICT OFFICE USE ONLY

☐ Fingerprint clearance for chaperones confirmed (full screening required for overnight trips)

☐ Megan's Law clearance chaperones confirmed (required for day trips)

☒ Not Applicable – Chaperones are Central Unified School District Staff

Paul Birrell, Director, 7-12 & Adult Education

Date

CUSD BOARD ACTION

Your field trip request has been:

☐ APPROVED

☐ DENIED

Ketti Davis, Assistant Superintendent, Educational Services

Date



CENTRAL UNIFIED SCHOOL DISTRICT
4605 North Polk Avenue · Fresno, CA 93722
Phone: (559) 274-4700 · Fax: (559) 271-8200



CENTRAL UNIFIED FIELD TRIP GAME PLAN

Name and date of Tournament / Event:

FCCLA State Council Meeting

11/8/17-11/9/2017

Preparation:

(Teachers should be informed one week in advance with independent student form? Who will collect the forms? When will the players have time to work on the assignments? Who will collect the Independent student forms and ensure that the assignments are being done?)

Students will inform teachers one week in advance and collect work that needs to be completed.
Teacher will collect the forms and ensure assignments are completed.

Study Hall:

(Where will the team meet and for how long? Who will be there to monitor the assignments? Who will ensure that the work is turned into our teachers?)

Study hall will occur in the hotel on Wednesday from 7-9pm. Chaperone will monitor student progress to ensure completion.

District Administration

*Mark G. Sutton, Superintendent · Ketti Davis, Assistant Superintendent, Professional Development
Jack Kelejian, Assistant Superintendent, Human Resources · Kelly Porterfield, Assistant Superintendent, Chief Business Officer
Paul Birrell, Director, 7-12 and Adult Education · Tami Boatright Ed.D, Director, K-8 Education, Andrea Valadez, Administrator, Special Education & Support Services*



Date _____



CENTRAL UNIFIED SCHOOL DISTRICT
4605 North Polk Avenue · Fresno, CA 93722
Phone: (559) 274-4700 · Fax: (559) 271-8200



CENTRAL UNIFIED FIELD TRIP GAME PLAN

Name and date of Tournament / Event:

Boys Basketball – Morro Bay Christmas Invitational

11/30/17 – 12/2/2017

Preparation:

(Teachers should be informed one week in advance with independent student form? Who will collect the forms? When will the players have time to work on the assignments? Who will collect the Independent student forms and ensure that the assignments are being done?)

Student Athletes will inform their teachers 2 weeks prior to tournament and will gather work that will need to be completed. They will also make arrangements to take tests if given on that day.

Study Hall:

(Where will the team meet and for how long? Who will be there to monitor the assignments? Who will ensure that the work is turned into our teachers?)

Student Athletes will meet at a designated area located at the hotel and have a 2-3 hour study hall on Thursday, 11/30. Students will turn work into teachers upon their return.

District Administration

Mark G. Sutton, Superintendent, Laurel Ashlock, Ed.D, Assistant Superintendent, Chief Academic Officer · Ketti Davis, Assistant Superintendent, Professional Development
Jack Kelejian, Assistant Superintendent, Human Resources · Kelly Porterfield, Assistant Superintendent, Chief Business Officer
Paul Birrell, Director, 7-12 and Adult Education · Tami Boatright Ed.D, Director, K-8 Education, Andrea Valadez, Administrator, Special Education & Support Services



**2017- 2018 CENTRAL UNIFIED SCHOOL DISTRICT
REQUEST FOR OVERNIGHT FIELD TRIP AND DAY TRIPS MORE THAN 150 MILES**
(To allow for processing, field trips must be submitted 60 days prior to scheduled trip)

Destination: _____ School/Organization: _____

Dates/Times: Lv: _____ a.m. ☐ p.m. ☐ Ret: _____ a.m. ☐ p.m. ☐ School Day: yes ☐ no ☐
Day (00/00/00) Day (00/00/00)

Purpose of trip _____
Brief Itinerary: _____

Name of Requestor

Date

If male and female students are attending, male and female chaperones must also attend in the ratio of 1 to 10 for overnight and day trips (BP 6153 School Sponsored Trips). Chaperones must be age 21 or older (AR 6153 School Sponsored Trips)

Number of female students attending: _____
Number of female chaperones attending (1:10) _____

Number of male students attending: _____
Number of male chaperones attending (1:10): _____

Names of Female Chaperones

Teacher/Parent/Other
* *If "other" please specify.

Names of Male Chaperones

Teacher/Parent/Other*
* *If "other" please specify.

For additional chaperones – continue on second page

Type of transportation (District bus, District van, private auto**, charter bus, etc): _____

****If private auto, proof of insurance must be filed with District Business Office**

A request for transportation MUST be sent to the Transportation Department including the use of charter transportation.

If sack lunches are to be prepared, a request for food services should be sent to the Food Service Department.

Name of funding source: _____ Cost to District: \$ _____ Cost per student: \$ _____

All overnight field trips and day trips of more than 150 miles must be approved by your Principal prior to submission to the Board for approval. Principal's approval is acknowledged by e-mailing this form to Marsha Gober (mgober@centralusd.k12.ca.us) in the Educational Services Department. Note: Adobe Read/Write is required to use this form; if you do not have access to Adobe, please contact your site secretary.

FOR DISTRICT OFFICE USE ONLY

- ☐ Fingerprint clearance for chaperones confirmed (full screening required for overnight trips)
☐ Megan's Law clearance chaperones confirmed (required for day trips)
☐ Not Applicable – Chaperones are Central Unified School District Staff

Paul Birrell, Director, 7-12 & Adult Education

Date

CUSD BOARD ACTION

Your field trip request has been: ☐ APPROVED ☐ DENIED

Ketti Davis, Assistant Superintendent, Educational Services

Date

**CENTRAL UNIFIED SCHOOL DISTRICT
REQUEST FOR OVERNIGHT FIELD TRIP AND DAY TRIPS MORE THAN 150 MILES**

ADDITIONAL CHAPERONES

If male and female students are attending, male and female chaperones must also attend in the ration of 1 to 10 for overnight and day trips (BP 6153 School Sponsored Trips). Chaperones must be age 21 or older (AR 6153 School Sponsored Trips).

Names of Female Chaperones

Teacher/Parent/Other*
*If "other", please specify.

Names of Male Chaperones

Teacher/Parent/Other*
*If "other", please specify.



**2017- 2018 CENTRAL UNIFIED SCHOOL DISTRICT
REQUEST FOR OVERNIGHT FIELD TRIP AND DAY TRIPS MORE THAN 150 MILES**
(To allow for processing, field trips must be submitted 60 days prior to scheduled trip)

Destination: Hayward, Ca

School/Organization: Central High School - Boys Basketball

Dates/Times: Lv: Fri 12/22/17 12:00 a.m. ☐ p.m. ☒ Ret: Fri 12/22/17 11:45 a.m. ☐ p.m. ☒ School Day: yes ☐ no ☒
Day (00/00/00) Day (00/00/00)

Purpose of trip Chabot College Showcase

Brief Itinerary: Will depart East Campus on 12/22 at 12:00pm, after stopping to eat, will arrive at Chabot College at approximately 1:30pm. Showcase will begin at 4:00pm on 12/22. Will depart after last game. Will arrive back at East at 11:45pm.

Greg Streets

9.29.2017

Name of Requestor

Date

If male and female students are attending, male and female chaperones must also attend in the ratio of 1 to 10 for overnight and day trips (BP 6153 School Sponsored Trips). Chaperones must be age 21 or older (AR 6153 School Sponsored Trips)

Number of female students attending: 0
Number of female chaperones attending (1:10) 0

Number of male students attending: 20
Number of male chaperones attending (1:10): 4

Names of Female Chaperones

Teacher/Parent/Other
* If "other" please specify.

Names of Male Chaperones

Teacher/Parent/Other*
* If "other" please specify.

Greg Streets
Jovan Joe
Karlos Grier
Martin Araiza
Brent Dettman

Coach/FT Sup/1st Resp
Asst Coach/CPR
Asst Coach/CPR
Asst Coach/CPR
Admin

For additional chaperones – continue on second page

Type of transportation (District bus, District van, private auto**, charter bus, etc): 1 Charter Bus

****If private auto, proof of insurance must be filed with District Business Office**

**A request for transportation MUST be sent to the Transportation Department including the use of charter transportation.
If sack lunches are to be prepared, a request for food services should be sent to the Food Service Department.**

Name of funding source: Athletics ASB & Boosters Cost to District: \$ 1500.00 Cost per student: \$ 25.00

All overnight field trips and day trips of more than 150 miles must be approved by your Principal prior to submission to the Board for approval. Principal's approval is acknowledged by e-mailing this form to Marsha Gober (mgober@centralusd.k12.ca.us) in the Educational Services Department. Note: Adobe Read/Write is required to use this form; if you do not have access to Adobe, please contact your site secretary.

FOR DISTRICT OFFICE USE ONLY

- ☐ Fingerprint clearance for chaperones confirmed (full screening required for overnight trips)
☐ Megan's Law clearance chaperones confirmed (required for day trips)
☒ Not Applicable – Chaperones are Central Unified School District Staff

Paul Birrell
Paul Birrell, Director, 7-12 & Adult Education

9/29/17
Date

CUSD BOARD ACTION

Your field trip request has been: ☐ APPROVED ☐ DENIED

Ketti Davis, Assistant Superintendent, Educational Services

Date _____



2017- 2018 CENTRAL UNIFIED SCHOOL DISTRICT
REQUEST FOR OVERNIGHT FIELD TRIP AND DAY TRIPS MORE THAN 150 MILES
(To allow for processing, field trips must be submitted 60 days prior to scheduled trip)

Destination: Rancho Mirage, Ca School/Organization: Central High School - Boys Basketball

Dates/Times: Lv: Tue 12/26/17 7:00 a.m. ☒ p.m. ☐ Ret: Sat 12/30/17 8:00 a.m. ☐ p.m. ☒ School Day: yes ☐ no ☒

Day (00/00/00) Day (00/00/00)

Purpose of trip Rancho Mirage Holiday Invitational

Brief Itinerary: Will depart East Campus on 12/26 at 7:00am, after stopping to eat, will arrive at Rancho Mirage at approximately 1:00pm. Tournament play will be held on 12/26 and continue until 12/30. Will be staying at Comfort Inn Palm Springs Downtown, located at 390 S. Indian Canyon Drive in Palm Springs. Will depart on 12/30 after completion of last game and arrive back at East Campus at approximately 8:00pm.

Greg Streets 9.29.2017

Name of Requestor Date

If male and female students are attending, male and female chaperones must also attend in the ratio of 1 to 10 for overnight and day trips (BP 6153 School Sponsored Trips). Chaperones must be age 21 or older (AR 6153 School Sponsored Trips)

Number of female students attending: 0

Number of female chaperones attending (1:10): 0

Number of male students attending: 20

Number of male chaperones attending (1:10): 4

Names of Female Chaperones Teacher/Parent/Other

* If "other" please specify.

Names of Male Chaperones Teacher/Parent/Other*

* If "other" please specify.

Greg Streets (coach)
Jovan Joe
Karlos Grier
Martin Araiza
Ray Hightower

FT Sup/1st Resp/Driver
Asst Coach/CPR/Driver
Asst Coach/CPR/Driver
Asst Coach/CPR/Driver
Admin

For additional chaperones – continue on second page

Type of transportation (District bus, District van, private auto**, charter bus, etc): 3 SUV Rentals

****If private auto, proof of insurance must be filed with District Business Office**

A request for transportation MUST be sent to the Transportation Department including the use of charter transportation.

If sack lunches are to be prepared, a request for food services should be sent to the Food Service Department.

Name of funding source: Athletics ASB & Boosters Cost to District: \$3000.00 Cost per student: \$100.00

All overnight field trips and day trips of more than 150 miles must be approved by your Principal prior to submission to the Board for approval. Principal's approval is acknowledged by e-mailing this form to Marsha Gober (mgober@centralusd.k12.ca.us) in the Educational Services Department. Note: Adobe Read/Write is required to use this form; if you do not have access to Adobe, please contact your site secretary.

FOR DISTRICT OFFICE USE ONLY

☐ Fingerprint clearance for chaperones confirmed (full screening required for overnight trips)

☐ Megan's Law clearance chaperones confirmed (required for day trips)

☒ Not Applicable – Chaperones are Central Unified School District Staff

Paul Birrell
Paul Birrell, Director, 7-12 & Adult Education

9/29/17
Date

CUSD BOARD ACTION

Your field trip request has been: ☐ APPROVED ☐ DENIED

Ketti Davis, Assistant Superintendent, Educational Services

Date _____



**2017- 2018 CENTRAL UNIFIED SCHOOL DISTRICT
REQUEST FOR OVERNIGHT FIELD TRIP AND DAY TRIPS MORE THAN 150 MILES**
(To allow for processing, field trips must be submitted 60 days prior to scheduled trip)

Destination: Disneyland, Anaheim CA

School/Organization: Madison After School Program

Dates/Times: Lv: Wed 01-17-18 4 a.m. ☒ p.m. ☐ Ret: Wed 01-17-18 11 a.m. ☐ p.m. ☒ School Day: yes ☒ no ☐
Day (00/00/00) Day (00/00/00)

Purpose of trip: To expose students to the various career opportunities available in the visual & performing arts and attend a workshop.
Brief Itinerary: Students will take a dance class taught by a professional, watch a Broadway style musical, observe musicians performing various styles of music, hear a barbershop quartet, and watch a parade with dancers and acrobatics. Students will interview a variety of people in the entertainment industry about their journey to their current career and how they can achieve their own career goals.

Jodie Velasquez

09-8-2017

Name of Requestor

Date

If male and female students are attending, male and female chaperones must also attend in the ratio of 1 to 10 for overnight and day trips (BP 6153 School Sponsored Trips). Chaperones must be age 21 or older (AR 6153 School Sponsored Trips)

Number of female students attending: 25
Number of female chaperones attending (1:10): 4

Number of male students attending: 5
Number of male chaperones attending (1:10): 3

Names of Female Chaperones

Teacher/Parent/Other
* If "other" please specify.

Names of Male Chaperones

Teacher/Parent/Other*
* If "other" please specify.

Jodie Velasquez**

ASP Director

John Reynolds

ASP Instructor

Jessica Westra

ASP Instructor

Ray Henry

Teaching Fellows Liaison

Katie Coliins

FCOE ASP Project Sp.

Joe Velasquez

CUSD Teacher

Elena Kosareff

FCOE ASP Project Sp

**FT Super./1st Aide/CPR

Christine Pennington

Admin

For additional chaperones – continue on second page

Type of transportation (District bus, District van, private auto**, charter bus, etc): Charter Bus

****If private auto, proof of insurance must be filed with District Business Office**

**A request for transportation MUST be sent to the Transportation Department including the use of charter transportation.
If sack lunches are to be prepared, a request for food services should be sent to the Food Service Department.**

Name of funding source: ASP grant & fundraisers Cost to District: \$ none Cost per student: \$ 5

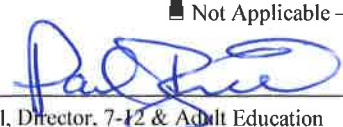
All overnight field trips and day trips of more than 150 miles must be approved by your Principal prior to submission to the Board for approval. Principal's approval is acknowledged by e-mailing this form to Marsha Gober (mgober@centralusd.k12.ca.us) in the Educational Services Department. Note: Adobe Read/Write is required to use this form; if you do not have access to Adobe, please contact your site secretary.

FOR DISTRICT OFFICE USE ONLY

☐ Fingerprint clearance for chaperones confirmed (full screening required for overnight trips)

☒ Megan's Law clearance chaperones confirmed (required for day trips)

☒ Not Applicable – Chaperones are Central Unified School District Staff


Paul Birrell, Director, 7-12 & Adult Education

9/29/17
Date

CUSD BOARD ACTION

Your field trip request has been: ☐ APPROVED ☐ DENIED

Ketti Davis, Assistant Superintendent, Educational Services

Date _____



2017- 2018 CENTRAL UNIFIED SCHOOL DISTRICT
REQUEST FOR OVERNIGHT FIELD TRIP AND DAY TRIPS MORE THAN 150 MILES
(To allow for processing, field trips must be submitted 60 days prior to scheduled trip)

Destination: Exploratorium San Francisco

School/Organization: Madison ASP

Dates/Times: Lv: Wed 02/07/18 7:00 a.m. ☒ p.m. ☐ Ret: Wed 02/07/18 8:00 a.m. ☐ p.m. ☒ School Day: yes ☒ no ☐
Day (00/00/00) Day (00/00/00)

Purpose of trip: To take students to a museum that allows them to explore the intersection of science, art, and human perception.
Brief Itinerary: Students will get to experience 6 museum galleries. Human Phenomena will let them experiment with thoughts, feelings, and social behavior. Tinkering will let them think with their hands and explore their creativity. Seeing and Listening will let them experiment with light, vision, sound and hearing. Living Systems will allow them to investigate the living world. Outdoor Exhibits explores tides, and natural phenomena.

Jodie Velasquez

09/11/2017

Name of Requestor

Date

If male and female students are attending, male and female chaperones must also attend in the ratio of 1 to 10 for overnight and day trips (BP 6153 School Sponsored Trips). Chaperones must be age 21 or older (AR 6153 School Sponsored Trips)

Number of female students attending: 25
Number of female chaperones attending (1:10) 4

Number of male students attending: 20
Number of male chaperones attending (1:10): 3

Names of Female Chaperones

Teacher/Parent/Other

* If "other" please specify.

Names of Male Chaperones

Teacher/Parent/Other*

* If "other" please specify.

Jodie Velasquez **

ASP Director

John Reynolds

ASP Instructor

Jessica Westra

ASP Instructor

Joe Velasquez

CUSD Teacher

Katie Collins

FCOE Project Sp.

Ray Henry

Teaching Fellows Liaison

Elena Kosareff

FCOE Project Sp.

**CPR/1st Aide/FT Super.

Christine Pennington

Admin

For additional chaperones – continue on second page

Type of transportation (District bus, District van, private auto**, charter bus, etc): Charter Bus

****If private auto, proof of insurance must be filed with District Business Office**

A request for transportation MUST be sent to the Transportation Department including the use of charter transportation.

If sack lunches are to be prepared, a request for food services should be sent to the Food Service Department.

Name of funding source: ASP Grant

Cost to District: \$ 0

Cost per student: \$ 5

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FOR DISTRICT OFFICE USE ONLY

☐ Fingerprint clearance for chaperones confirmed (full screening required for overnight trips)

☒ Megan's Law clearance chaperones confirmed (required for day trips)

☒ Not Applicable – Chaperones are Central Unified School District Staff

Paul Birrell, Director, 7-12 & Adult Education

Date

9/29/17

CUSD BOARD ACTION

Your field trip request has been:

☐ APPROVED

☐ DENIED

Ketti Davis, Assistant Superintendent, Educational Services

Date