

**CENTRAL UNIFIED SCHOOL DISTRICT
GIFT PROPOSAL FORM**

SCHOOL OR DEPARTMENT: CHSE Theatre Arts **DATE** 10/17/17
DONOR: Sarah Pullen-Harris
ADDRESS: 2102 Birch Ave, Clovis CA 93611
(include City, State & Zip Code)

SECTION A: (To be completed by School/Dept.)	MONETARY VALUE OF GIFT:	
DESCRIPTION OF GIFT: (Include Make, Model and Serial Number)	Purchase Price:	\$849.99
Yamaha DGX660 88 key portable grand piano	Freight:	\$0.00
	Tax:	\$77.37
	Installation:	
	Total Cost:	\$927.36

Intended Use:

Where will it be located/used? Room 304 (Theatre classroom)

Please complete the following:

	YES	NO
1. Is the gift already an approved item of equipment?	x	
2. Will the gift be delivered by the donor?	x	
3. Does the gift require building or ground space?		x
4. Does the gift require installation?		x
5. Will the gift eventually need to be replaced at School District expense?		x
6. Is the gift donated for advertising purposes?		x
7. If the gift is to be purchased, do you want it to be purchased by the School District for the donor?		
If so, Requisition # _____ is attached.		x
8. Are District funds required for the purchase and/or installation of the gift?		x
9. Will the district be expected to maintain/replace donation should failure occur?	x	

Brenda Edmunds
Print Name of Principal or Department Head

[Signature]
Signature of Principal or Department Head

SECTION B: (To be completed by District Office)

Purchasing Director, Operational Services

	YES	NO
1. What is the estimated cost of installation?		
2. Does the gift item require Division of State Architecture approval?		
3. Will additional labor or equipment be required for maintenance and operation?		
4. What is the total estimated value of this gift?		

Remarks: _____

- Requires Public Works Bid
- Subject to Design Review and Approval
- Approved Disapproved Date _____
- Approved Disapproved Date _____
- Approved Disapproved Date 10/31/17
- Approved Disapproved Date _____

Purchasing

Director, Operational Services

Asst. Superintendent/Chief Business Officer

Board of Education

**CENTRAL UNIFIED SCHOOL DISTRICT
GIFT PROPOSAL FORM**

SCHOOL OR DEPARTMENT: Houghton-Kearney Elementary **DATE** 10/31/17
DONOR: Robert and Tay Cherry
ADDRESS: 5001 N Van Ness Blvd, Fresno 93711
(include City, State & Zip Code)

SECTION A: (To be completed by School/Dept.) **MONETARY VALUE OF GIFT:**

DESCRIPTION OF GIFT: (Include Make, Model and Serial Number)	Purchase Price: _____
<u>Ck #7792 - In memory of Julie Smith</u>	Freight: <u>\$100.00</u>
_____	Tax: _____
_____	Installation: _____
_____	Total Cost: <u>\$100.00</u>

Intended Use:

Where will it be located/used? Student Supplies

Please complete the following:

	YES	NO
1. Is the gift already an approved item of equipment?	_____	X
2. Will the gift be delivered by the donor?	X	_____
3. Does the gift require building or ground space?	_____	X
4. Does the gift require installation?	_____	X
5. Will the gift eventually need to be replaced at School District expense?	_____	X
6. Is the gift donated for advertising purposes?	_____	X
7. If the gift is to be purchased, do you want it to be purchased by the School District for the donor?	_____	_____
If so, Requisition # _____ is attached.	_____	X
8. Are District funds required for the purchase and/or installation of the gift?	_____	X
9. Will the district be expected to maintain/replace donation should failure occur?	_____	X

Kelly Porterfield
Print Name of Principal or Department Head

Kelly Porterfield
Signature of Principal or Department Head

SECTION B: (To be completed by District Office)

Purchasing Director, Operational Services

	YES	NO
1. What is the estimated cost of installation? _____	_____	_____
2. Does the gift item require Division of State Architecture approval?	_____	_____
3. Will additional labor or equipment be required for maintenance and operation?	_____	_____
4. What is the total estimated value of this gift? _____	_____	_____

Remarks: _____

- Requires Public Works Bid
- Subject to Design Review and Approval
- Approved Disapproved Date _____
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- Approved Disapproved Date 10/31/17
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Purchasing

Director, Operational Services

Asst. Superintendent/Chief Business Officer

Board of Education

**CENTRAL UNIFIED SCHOOL DISTRICT
GIFT PROPOSAL FORM**

SCHOOL OR DEPARTMENT: Saroyan **DATE** 10/30/17

DONOR: Saroyan PFC

ADDRESS: 5650 W. Escalon Fresno CA 93722
(include City, State & Zip Code)

SECTION A: (To be completed by School/Dept.) **MONETARY VALUE OF GIFT:**

DESCRIPTION OF GIFT: (Include Make, Model and Serial Number)	Purchase Price: <u>\$4,071.75</u>
<u>projectors and mounting for 3 classrooms</u>	Freight: <u>\$75.00</u>
_____	Tax: _____
_____	Installation: <u>\$1,485.00</u>
_____	Total Cost: <u>\$5,956.47</u>

Intended Use:

Where will it be located/used? classrooms # K3, 3, 5

Please complete the following:

	YES	NO
1. Is the gift already an approved item of equipment?	_____	_____
2. Will the gift be delivered by the donor?	<u>x</u>	_____
3. Does the gift require building or ground space?	_____	<u>x</u>
4. Does the gift require installation?	_____	<u>x</u>
5. Will the gift eventually need to be replaced at School District expense?	_____	<u>x</u>
6. Is the gift donated for advertising purposes?	_____	<u>x</u>
7. If the gift is to be purchased, do you want it to be purchased by the School District for the donor?	_____	_____
If so, Requisition # _____ is attached.	_____	<u>x</u>
8. Are District funds required for the purchase and/or installation of the gift?	_____	<u>x</u>
9. Will the district be expected to maintain/replace donation should failure occur?	_____	<u>x</u>

Patricia McCurley
Print Name of Principal or Department Head

P. McCurley
Signature of Principal or Department Head

SECTION B: (To be completed by District Office)

Purchasing Director, Operational Services

	YES	NO
1. What is the estimated cost of installation?	_____	_____
2. Does the gift item require Division of State Architecture approval?	_____	_____
3. Will additional labor or equipment be required for maintenance and operation?	_____	_____
4. What is the total estimated value of this gift?	_____	_____

Remarks: _____

- Requires Public Works Bid
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Purchasing

[Signature]
Director, Operational Services

Asst. Superintendent/Chief Business Officer

Board of Education