



**2017- 2018 CENTRAL UNIFIED SCHOOL DISTRICT
REQUEST FOR OVERNIGHT FIELD TRIP AND DAY TRIPS MORE THAN 150 MILES**
(To allow for processing, field trips must be submitted 60 days prior to scheduled trip)

Destination: Los Angeles, CA

School/Organization: MECHA

Dates/Times: Lv: Tue 04/03/18 7:00 a.m. ☒ p.m. ☐ Ret: Wed 4/04/18 8:00 a.m. ☐ p.m. ☒ School Day: yes ☐ no ☒
Day (00/00/00) Day (00/00/00)

Purpose of trip MECHA College visits to UCLA and CSULA

Brief Itinerary: Depart CHS at 7:00am and arrive at UCLA and take a campus tour at 12:00 pm. Leave UCLA at 2:00 pm and eat lunch at Grand Central Market. Leave Grand Central Market and check into The Hilton Checkers (535 S. Grand Ave, Los Angeles CA, 90071) around 5:00pm. Dinner at 7:00pm. On 4/4, we will head to Cal State Los Angeles at 11:00am. At 1:00pm, depart for The Los Angeles Museum. We will leave museum at 4:00pm to get back to CHS by 8:30pm.

Alisandro Flores 2/19/18

Name of Requestor Date

If male and female students are attending, male and female chaperones must also attend in the ratio of 1 to 10 for overnight and day trips (BP 6153 School Sponsored Trips). Chaperones must be age 21 or older (AR 6153 School Sponsored Trips)

Number of female students attending: 7
Number of female chaperones attending (1:10) 2

Number of male students attending: 7
Number of male chaperones attending (1:10): 2

Names of Female Chaperones

Teacher/Parent/Other

* If "other" please specify.

Jose Hernandez

Teacher/1st Resp/CPR

Alisandro Flores

Teacher/FT Sup

Names of Male Chaperones

Teacher/Parent/Other*

* If "other" please specify.

Flor Antonio

District Employee

Alegdra Murphy

District Employee

Brad Edmunds

Admin

For additional chaperones – continue on second page

Type of transportation (District bus, District van, private auto**, charter bus, etc): District Vans

****If private auto, proof of insurance must be filed with District Business Office**

A request for transportation MUST be sent to the Transportation Department including the use of charter transportation.

If sack lunches are to be prepared, a request for food services should be sent to the Food Service Department.

Name of funding source: MECHA

Cost to District: \$ 2100

Cost per student: \$ 0

All overnight field trips and day trips of more than 150 miles must be approved by your Principal prior to submission to the Board for approval. Principal's approval is acknowledged by e-mailing this form to Marsha Gober (mgober@centralusd.k12.ca.us) in the Educational Services Department. Note: Adobe Read/Write is required to use this form; if you do not have access to Adobe, please contact your site secretary.

FOR DISTRICT OFFICE USE ONLY

☐ Fingerprint clearance for chaperones confirmed (full screening required for overnight trips)

☐ Megan's Law clearance chaperones confirmed (required for day trips)

☒ Not Applicable – Chaperones are Central Unified School District Staff

Paul Birrell
Paul Birrell, Director, 7-12 & Adult Education

2/26/18
Date

CUSD BOARD ACTION

Your field trip request has been:

☐ APPROVED

☐ DENIED

Ketti Davis, Assistant Superintendent, Educational Services

Date



**2017- 2018 CENTRAL UNIFIED SCHOOL DISTRICT
REQUEST FOR OVERNIGHT FIELD TRIP AND DAY TRIPS MORE THAN 150 MILES**
(To allow for processing, field trips must be submitted 60 days prior to scheduled trip)

Destination: Heritage Festival San Francisco School/Organization: CHS Choir

Dates/Times: Lv: Fri 04/06/18 9:00 a.m. ☒ p.m. ☐ Ret: Sun 04/08/18 5:00 a.m. ☐ p.m. ☒ School Day: yes ☐ no ☒
Day (00/00/00) Day (00/00/00)

Purpose of trip Heritage Festival San Francisco
Brief Itinerary: On 4/6, depart CHS at 9:00am and arrive in San Francisco at 12:30pm. Students attend AIM Masterclass at 3:00pm.
Check into hotel at 5:00pm (510 America Center Dr. San Jose, CA 95002) On 4/7, students attend clinics at 9am and have
lunch at 12:00pm. Students spend time at the Great America and attend awards dinner at 5:00pm. On 4/8, leave hotel for
Aquarium of the Bay at 10:00am. Depart San Francisco at 1:00pm and arrive at Central East at 5:00pm.
Jacob Bailey 01/19/18
Name of Requestor Date

If male and female students are attending, male and female chaperones must also attend in the ratio of 1 to 10 for overnight and day trips (BP 6153 School Sponsored Trips). Chaperones must be age 21 or older (AR 6153 School Sponsored Trips)

Number of female students attending: 12 Number of male students attending: 0
Number of female chaperones attending (1:10) 2 Number of male chaperones attending (1:10): 2

Names of <u>Female</u> Chaperones	Teacher/Parent/Other * If "other" please specify.	Names of <u>Male</u> Chaperones	Teacher/Parent/Other* * If "other" please specify.
<u>Bridget Ballasteros</u>	<u>Parent</u>	<u>Jacob Bailey</u>	<u>Teacher/FT Sup/1st Resp</u>
<u>Erica Cannon</u>	<u>Parent</u>	<u>Matthew Rye</u>	<u>Staff/CPR</u>
		<u>Dave Holtermann</u>	<u>Admin</u>

For additional chaperones – continue on second page

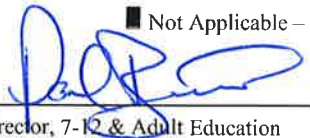
Type of transportation (District bus, District van, private auto**, charter bus, etc): District/Rental Van
****If private auto, proof of insurance must be filed with District Business Office**
A request for transportation MUST be sent to the Transportation Department including the use of charter transportation.
If sack lunches are to be prepared, a request for food services should be sent to the Food Service Department.

Name of funding source: ASB Fundraising Cost to District: \$ 4600 Cost per student: \$ 0

All overnight field trips and day trips of more than 150 miles must be approved by your Principal prior to submission to the Board for approval. Principal's approval is acknowledged by e-mailing this form to Marsha Gober (mgober@centralusd.k12.ca.us) in the Educational Services Department. Note: Adobe Read/Write is required to use this form; if you do not have access to Adobe, please contact your site secretary.

FOR DISTRICT OFFICE USE ONLY

- ☐ Fingerprint clearance for chaperones confirmed (full screening required for overnight trips)
☐ Megan's Law clearance chaperones confirmed (required for day trips)
☒ Not Applicable – Chaperones are Central Unified School District Staff


Paul Birrell, Director, 7-12 & Adult Education

2/28/18
Date

CUSD BOARD ACTION

Your field trip request has been: ☐ APPROVED ☐ DENIED

Ketti Davis, Assistant Superintendent, Educational Services

Date _____



**2017-2018 CENTRAL UNIFIED SCHOOL DISTRICT
REQUEST FOR OVERNIGHT FIELD TRIP AND DAY TRIPS MORE THAN 150 MILES**
(To allow for processing, field trips must be submitted 60 days prior to scheduled trip)

Destination: Walnut, CA School/Organization: Central High School - Swim & Dive

Dates/Times: Lv: Fri 4/13/18 7:00 a.m. ☒ p.m. ☐ Ret: Sat 4/14/18 11:00 a.m. ☐ p.m. ☒ School Day: yes ☒ no ☐

Day (00/00/00) Day (00/00/00)

Purpose of trip Mt. SAC Meet of Champions

Brief Itinerary: Will depart on Friday, 4/13 at 7:00am & stop for food. Will arrive at La Quinta Inn & Suites, located at 3200 W. Temple in Pomona at approx. 11:30am. Meet will take place at Mt. SAC on Friday, 4/13 and continue on Saturday, 4/14. Will depart upon completion of meet and arrive back at East at approx. 11:00pm on 4/14.

Kevin Tatro
Name of Requestor Date

If male and female students are attending, male and female chaperones must also attend in the ratio of 1 to 10 for overnight and day trips (BP 6153 School Sponsored Trips). Chaperones must be age 21 or older (AR 6153 School Sponsored Trips)

Number of female students attending: <u>15</u>	Number of male students attending: <u>10</u>		
Number of female chaperones attending (1:10) <u>2</u>	Number of male chaperones attending (1:10): <u>3</u>		
Names of <u>Female</u> Chaperones	Teacher/Parent/Other	Names of <u>Male</u> Chaperones	Teacher/Parent/Other*
	* If "other" please specify.		* If "other" please specify.
<u>Yessenia Lopez-Zirate</u>	<u>Coach/CPR</u>	<u>Kevin Tatro - Coach</u>	<u>FT Sup/1st Resp/Driver</u>
<u>Nancy Tejirian</u>	<u>Chaperone/Driver</u>	<u>Marti Tanner</u>	<u>Chaperone/Driver</u>
		<u>Nick Lopez</u>	<u>Chaperone</u>
		<u>Ray Hightower</u>	<u>AD/Admin</u>

For additional chaperones – continue on second page

Type of transportation (District bus, District van, private auto**, charter bus, etc): 3 SUV's

****If private auto, proof of insurance must be filed with District Business Office**

A request for transportation MUST be sent to the Transportation Department including the use of charter transportation.

If sack lunches are to be prepared, a request for food services should be sent to the Food Service Department.

Name of funding source: Central Athletics & Boosters Cost to District: \$ 3500.00 Cost per student: \$ 0

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FOR DISTRICT OFFICE USE ONLY

- ☒ Fingerprint clearance for chaperones confirmed (full screening required for overnight trips)
- ☐ Megan's Law clearance chaperones confirmed (required for day trips)
- ☒ Not Applicable – Chaperones are Central Unified School District Staff

Paul Birrell
Paul Birrell, Director, 7-12 & Adult Education

2/26/18
Date

CUSD BOARD ACTION

Your field trip request has been: ☐ APPROVED ☐ DENIED

Ketti Davis, Assistant Superintendent, Educational Services

Date _____



CENTRAL UNIFIED SCHOOL DISTRICT
4605 North Polk Avenue · Fresno, CA 93722
Phone: (559) 274-4700 · Fax: (559) 271-8200



CENTRAL UNIFIED FIELD TRIP GAME PLAN

Name and date of Tournament / Event:

Swim & Dive – Mt. SAC Meet of Champions

4/13/2018 – 4/14/2018

Preparation:

(Teachers should be informed one week in advance with independent student form? Who will collect the forms? When will the players have time to work on the assignments? Who will collect the Independent student forms and ensure that the assignments are being done?)

Student Athletes will inform their teachers 2 weeks prior to meet and will gather work that will need to be completed. They will also make arrangements to take tests if given on that day.

Study Hall:

(Where will the team meet and for how long? Who will be there to monitor the assignments? Who will ensure that the work is turned into our teachers?)

Student Athletes will meet at a designated area located at the hotel and have a 2 hour study hall on Friday, 4/13. Students will turn work into teachers upon their return.

District Administration

Mark G. Sutton, Superintendent · Ketti Davis, Assistant Superintendent, Professional Development

Jack Kelejian, Assistant Superintendent, Human Resources · Kelly Porterfield, Assistant Superintendent, Chief Business Officer

Paul Birrell, Director, 7-12 and Adult Education · Tami Boatright Ed.D, Director, K-8 Education, Andrea Valadez, Administrator, Special Education & Support Services



**2017- 2018 CENTRAL UNIFIED SCHOOL DISTRICT
REQUEST FOR OVERNIGHT FIELD TRIP AND DAY TRIPS MORE THAN 150 MILES**
(To allow for processing, field trips must be submitted 60 days prior to scheduled trip)

Destination: Anaheim, CA School/Organization: Pershing Continuation HS/FFA

Dates/Times: Lv: Sun 04/22/18 7:00 a.m. ☒ p.m. ☐ Ret: Wed 04/25/18 5:00 a.m. ☐ p.m. ☒ School Day: yes ☒ no ☐
Day (00/00/00) Day (00/00/00)

Purpose of trip 90th Annual California State FFA Leadership Conference.
Brief Itinerary: California FFA members from throughout the state will meet in Anaheim for a 4-day event designed to recognize student accomplishments and inspire students for the future. 4-22 - Lv Pershing 7:00 am stopping, in route, for break; arriving Anaheim approximately 12:00 pm. Students will experience motivational speakers, fulfilling workshops, agriculture tours and other exclusive FFA events. 4-25 - noon leave Anaheim, stopping along the way for break, arriving at Pershing approximately 5:00 pm.
Shannon Ables-Flack 1/23/18
Name of Requestor Date

If male and female students are attending, male and female chaperones must also attend in the ratio of 1 to 10 for overnight and day trips (BP 6153 School Sponsored Trips). Chaperones must be age 21 or older (AR 6153 School Sponsored Trips)

Number of female students attending: <u>3</u>	Number of male students attending: <u>1</u>		
Number of female chaperones attending (1:10) <u>2</u>	Number of male chaperones attending (1:10): <u>1</u>		
Names of <u>Female</u> Chaperones	Teacher/Parent/Other	Names of <u>Male</u> Chaperones	Teacher/Parent/Other*
	* If "other" please specify.		* If "other" please specify.
<u>Shannon Flack - Teacher</u>	<u>F.T. Sup/CPR/1st Resp.</u>	<u>Nick Hustedde</u>	<u>Administrator</u>
<u>Maria Ruiz</u>	<u>Parent</u>		

For additional chaperones – continue on second page

Type of transportation (District bus, District van, private auto**, charter bus, etc): District Rental Van
****If private auto, proof of insurance must be filed with District Business Office**
A request for transportation MUST be sent to the Transportation Department including the use of charter transportation.
If sack lunches are to be prepared, a request for food services should be sent to the Food Service Department.

Name of funding source: Ag Incentive Cost to District: \$ 2975.36 Cost per student: \$ 120.00

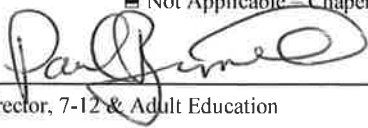
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☐ Megan's Law clearance chaperones confirmed (required for day trips)

☒ Not Applicable – Chaperones are Central Unified School District Staff


Paul Birrell, Director, 7-12 & Adult Education

3/2/18
Date

CUSD BOARD ACTION

Your field trip request has been: ☐ APPROVED ☐ DENIED

Ketti Davis, Assistant Superintendent, Educational Services

Date _____



**2017- 2018 CENTRAL UNIFIED SCHOOL DISTRICT
REQUEST FOR OVERNIGHT FIELD TRIP AND DAY TRIPS MORE THAN 150 MILES**
(To allow for processing, field trips must be submitted 60 days prior to scheduled trip)

Destination: Fresno Convention Center, Fresno CA School/Organization: Central FCCLA

Dates/Times: Lv: Sat 04/28/18 2:30 a.m. ☐ p.m. ☒ Ret: Tues 05/01/18 3:00 a.m. ☐ p.m. ☒ School Day: yes ☒ no ☐
Day (00/00/00) Day (00/00/00)

Purpose of trip CA FCCLA State Leadership Conference
Brief Itinerary: Leave Central East on Saturday at 2:30pm. Arrive at DoubleTree by Hilton Hotel Fresno Convention Center and check into conference on Saturday. Students participate in daily competitive events and region meetings. Students attend awards on Tuesday afternoon and return to CHS East around 3pm.

Allysa Fite 2/24/18
Name of Requestor Date

If male and female students are attending, male and female chaperones must also attend in the ratio of 1 to 10 for overnight and day trips (BP 6153 School Sponsored Trips). Chaperones must be age 21 or older (AR 6153 School Sponsored Trips)

Number of female students attending: <u>17</u>	Number of male students attending: <u>3</u>		
Number of female chaperones attending (1:10) <u>2</u>	Number of male chaperones attending (1:10): <u>1</u>		
Names of <u>Female</u> Chaperones	Teacher/Parent/Other	Names of <u>Male</u> Chaperones	Teacher/Parent/Other*
	* If "other" please specify.		* If "other" please specify.
<u>Robin Butterfield</u>	<u>Teacher/FT Sup/1st Resp</u>	<u>Brad Edmunds</u>	<u>Admin</u>
<u>Talene Karkasian</u>	<u>Teacher/CPR</u>		

For additional chaperones – continue on second page

Type of transportation (District bus, District van, private auto**, charter bus, etc): District School Bus
**If private auto, proof of insurance must be filed with District Business Office
A request for transportation MUST be sent to the Transportation Department including the use of charter transportation.
If sack lunches are to be prepared, a request for food services should be sent to the Food Service Department.

Name of funding source: ASB Funds, CTEIG Cost to District: \$ 8200 Cost per student: \$ 0

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☒ Not Applicable – Chaperones are Central Unified School District Staff

Paul Birrell
Paul Birrell, Director, 7-12 & Adult Education

2/28/18
Date

CUSD BOARD ACTION

Your field trip request has been: ☐ APPROVED ☐ DENIED

Ketti Davis, Assistant Superintendent, Educational Services

Date _____