

**CENTRAL UNIFIED SCHOOL DISTRICT
GIFT PROPOSAL FORM**

SCHOOL OR DEPARTMENT: Central High **DATE** 4/17/18
DONOR: See List
ADDRESS: _____
(include City, State & Zip Code)

SECTION A: (To be completed by School/Dept.)

MONETARY VALUE OF GIFT:

DESCRIPTION OF GIFT: (Include Make, Model and Serial Number)	Purchase Price:	<u>\$941.95</u>
<u>Various Donations (See List)</u>	Freight:	_____
_____	Tax:	_____
_____	Installation:	_____
_____	Total Cost:	\$941.95

Intended Use:

Where will it be located/used? Sober Grad

Please complete the following:

	YES	NO
1. Is the gift already an approved item of equipment?	_____	<u>X</u>
2. Will the gift be delivered by the donor?	<u>X</u>	_____
3. Does the gift require building or ground space?	_____	<u>X</u>
4. Does the gift require installation?	_____	<u>X</u>
5. Will the gift eventually need to be replaced at School District expense?	_____	<u>X</u>
6. Is the gift donated for advertising purposes?	_____	<u>X</u>
7. If the gift is to be purchased, do you want it to be purchased by the School District for the donor?	_____	_____
If so, Requisition # _____ is attached.	_____	<u>X</u>
8. Are District funds required for the purchase and/or installation of the gift?	_____	<u>X</u>
9. Will the district be expected to maintain/replace donation should failure occur?	_____	<u>X</u>

Robert Perez
Print Name of Principal or Department Head

Robert Perez
Signature of Principal or Department Head

SECTION B: (To be completed by District Office)

☐ Purchasing ☐ Director, Operational Services

	YES	NO
1. What is the estimated cost of installation?	_____	_____
2. Does the gift item require Division of State Architecture approval?	_____	_____
3. Will additional labor or equipment be required for maintenance and operation?	_____	_____
4. What is the total estimated value of this gift?	_____	_____

Remarks: _____

☐ Requires Public Works Bid
☐ Subject to Design Review and Approval
☐ Approved ☐ Disapproved Date _____
☐ Approved ☐ Disapproved Date _____
☒ Approved ☐ Disapproved Date _____
☐ Approved ☐ Disapproved Date _____

Purchasing

Director, Operational Services

Asst. Superintendent/Chief Business Officer

Board of Education

Central High School Donor List
Sober Grad

Donor	Description	Value
Black Tie	One Complete Tuxedo Rental	\$150.00
EECU		\$100.00
Foundation for Central Schools		\$500.00
Red Carpet Car Wash	(5) Ride and Shine Car Wash Tokens	\$29.95
Target	(5) Gift Cards	\$50.00
Toledo's	(2) Gift Cards	\$40.00
Yosemite Mountain Sugar Pine Railroad	Gift Certificate for Logger Train (2 Adults/2 Children)	\$72.00
		\$941.95