



2018-2019 CENTRAL UNIFIED SCHOOL DISTRICT  
REQUEST FOR OVERNIGHT FIELD TRIP AND DAY TRIPS MORE THAN 150 MILES  
(To allow for processing, field trips must be submitted 60 days prior to scheduled trip)

Destination: Las Vegas, NV School/Organization: Central High School - Girls Volleyball

Dates/Times: Lv: Thur 9/13/18 7:30 a.m. ☒ p.m. ☐ Ret: Sun 9/16/18 5:00 a.m. ☐ p.m. ☒ School Day: yes ☒ no ☐  
Day (00/00/00) Day (00/00/00)

Purpose of trip: Girls Volleyball Durango Invitational

Brief Itinerary: Will depart on Thursday, 9/13 at 7:30am, make rest stop before continuing and arriving in Henderson at approximately 2:30pm. Will check into Hawthorn Suites, located at 910 S. Boulder, Henderson, NV. Tournament will begin on Friday at 12:00 at Durango High School in Las Vegas and continue on Saturday at 8:00am. Will depart on Sunday, 9/16 at 10:00am and arrive back at East Campus at approximately 4:30pm.

Name of Requestor: Randy Burriss Date: 5/2/18

If male and female students are attending, male and female chaperones must also attend in the ratio of 1 to 10 for overnight and day trips (BP 6153 School Sponsored Trips). Chaperones must be age 21 or older (AR 6153 School Sponsored Trips)

Number of female students attending: <u>14</u>	Number of male students attending: <u>0</u>
Number of female chaperones attending (1:10) <u>7</u>	Number of male chaperones attending (1:10): <u>8</u>

Names of <u>Female</u> Chaperones	Teacher/Parent/Other * If "other" please specify.	Names of <u>Male</u> Chaperones	Teacher/Parent/Other* * If "other" please specify.
<u>Melody Burriss</u>	<u>Chaperone/Driver</u>	<u>Randy Burriss - Coach</u>	<u>FT Sup/1st Resp/Driver</u>
<u>Deanna Lewis</u>	<u>Parent</u>	<u>Justin Burris</u>	<u>Asst Coach/CPR/Driver</u>
<u>Lucy Custodio</u>	<u>Parent</u>	<u>Justin Pritchett</u>	<u>Asst Coach/CPR/Driver</u>
<u>Diana Combs</u>	<u>Parent</u>	<u>Matt Heitt</u>	<u>Asst Coach/CPR/Driver</u>

For additional chaperones – continue on second page

Type of transportation (District bus, District van, private auto\*\*, charter bus, etc): 3 Vans/Parents will take private autos  
\*\*If private auto, proof of insurance must be filed with District Business Office  
A request for transportation MUST be sent to the Transportation Department including the use of charter transportation.  
If sack lunches are to be prepared, a request for food services should be sent to the Food Service Department.

Name of funding source: CHS Athletics & Boosters Cost to District: \$ 3700.00 Cost per student: \$ 0

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FOR DISTRICT OFFICE USE ONLY

- ☒ Fingerprint clearance for chaperones confirmed (full screening required for overnight trips)
- ☐ Megan's Law clearance chaperones confirmed (required for day trips)
- ☒ Not Applicable – Chaperones are Central Unified School District Staff

Paul Birrell  
Paul Birrell, Director, 7-12 & Adult Education

5/14/18  
Date

CUSD BOARD ACTION

Your field trip request has been: ☐ APPROVED ☐ DENIED

Ketti Davis, Assistant Superintendent, Educational Services

Date \_\_\_\_\_

**CENTRAL UNIFIED SCHOOL DISTRICT  
REQUEST FOR OVERNIGHT FIELD TRIP AND DAY TRIPS MORE THAN 150 MILES**

ADDITIONAL CHAPERONES

**If male and female students are attending, male and female chaperones must also attend in the ration of 1 to 10 for overnight and day trips (BP 6153 School Sponsored Trips). Chaperones must be age 21 or older (AR 6153 School Sponsored Trips).**

Names of Female Chaperones

Teacher/Parent/Other\*  
\*If "other", please specify.

Names of Male Chaperones

Teacher/Parent/Other\*  
\*If "other", please specify.

Sheila Price  
Kristine Cabal  
Ebony Goodwin  
Erin English

Parent  
Parent  
Parent  
Admin

Frank Lewis  
Carlos Custodio  
Tim Combs  
Mike Price

Parent  
Parent  
Parent  
Parent

Updated:



**CENTRAL UNIFIED SCHOOL DISTRICT**  
4605 North Polk Avenue · Fresno, CA 93722  
Phone: (559) 274-4700 · Fax: (559) 271-8200

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## CENTRAL UNIFIED FIELD TRIP GAME PLAN

Name and date of Tournament / Event:

Girls Volleyball – Durango Invitational

9/13/2018 – 9/16/2018

### Preparation:

(Teachers should be informed one week in advance with independent student form? Who will collect the forms? When will the players have time to work on the assignments? Who will collect the Independent student forms and ensure that the assignments are being done?)

Student Athletes will inform their teachers 2 weeks prior to meet and will gather work that will need to be completed. They will also make arrangements to take tests if given on that day.

### Study Hall:

(Where will the team meet and for how long? Who will be there to monitor the assignments? Who will ensure that the work is turned into our teachers?)

Student Athletes will meet at a designated area located at the hotel and have a 2 hour study hall on Thursday, 9/13. Students will turn work into teachers upon their return.

### District Administration

*Kelly Porterfield, Interim Superintendent · Keti Davis, Assistant Superintendent, Professional Development*

*Jack Kelejian, Assistant Superintendent, Human Resources · Kelly Porterfield, Assistant Superintendent, Chief Business Officer*

*Paul Birrell, Director, 7-12 and Adult Education · Tami Boatright Ed.D, Director, K-8 Education, Andrea Valadez, Administrator, Special Education & Support Services*



2018-2019 CENTRAL UNIFIED SCHOOL DISTRICT  
REQUEST FOR OVERNIGHT FIELD TRIP AND DAY TRIPS MORE THAN 150 MILES  
(To allow for processing, field trips must be submitted 60 days prior to scheduled trip)

Destination: UC Santa Barbara School/Organization: Central High School - ASB

Dates/Times: Lv: Sun. 07/22/18 7:00 a.m. ☒ p.m. ☐ Ret: Wed. 07/25/18 5:00 a.m. ☐ p.m. ☒ School Day: yes ☐ no ☒  
Day (00/00/00) Day (00/00/00)

Purpose of trip To share and train leadership skills with other leadership students that will be used to improve school culture  
Brief Itinerary: Leaving CHS - East at 7am on 7/22. We will arrive at camp around 1pm for check-in and afternoon activities. Students will be engaged in training activities on 7/22, 7/23, and 7/24 (8am-10pm). Students and staff will stay in the UCSB dorms (Channel Islands). On 7/25, will leave UC Santa Barbara and return to CHS-East at 5:00pm.

Shawna Sousa 6/24/18  
Name of Requestor Date

*If male and female students are attending, male and female chaperones must also attend in the ratio of 1 to 10 for overnight and day trips (BP 6153 School Sponsored Trips). Chaperones must be age 21 or older (AR 6153 School Sponsored Trips)*

Number of female students attending: <u>8</u>	Number of male students attending: <u>2</u>		
Number of female chaperones attending (1:10) <u>1</u>	Number of male chaperones attending (1:10): <u>1</u>		
Names of <u>Female</u> Chaperones	Teacher/Parent/Other	Names of <u>Male</u> Chaperones	Teacher/Parent/Other*
* If "other" please specify.		* If "other" please specify.	
<u>Shawna Sousa</u>	<u>Tch/FT Sup/driver</u>	<u>Thomas Marschall</u>	<u>Tch/1st Resp/CPR/driver</u>
<u></u>	<u></u>	<u>Dave Holtermann</u>	<u>Admin</u>
<u></u>	<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>	<u></u>

For additional chaperones – continue on second page

Type of transportation (District bus, District van, private auto\*\*, charter bus, etc): District Vans  
\*\*If private auto, proof of insurance must be filed with District Business Office  
A request for transportation MUST be sent to the Transportation Department including the use of charter transportation.  
If sack lunches are to be prepared, a request for food services should be sent to the Food Service Department.

Name of funding source: ASB Cost to District: \$ 7200 Cost per student: \$ -0-

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FOR DISTRICT OFFICE USE ONLY

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☐ Megan's Law clearance chaperones confirmed (required for day trips)  
☒ Not Applicable – Chaperones are Central Unified School District Staff

Paul Birrell  
Paul Birrell, Director, 7-12 & Adult Education

6/18/18  
Date

CUSD BOARD ACTION

Your field trip request has been: ☐ APPROVED ☐ DENIED

Ketti Davis, Assistant Superintendent, Educational Services

Date



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**REQUEST FOR OVERNIGHT FIELD TRIP AND DAY TRIPS MORE THAN 150 MILES**  
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Dates/Times: Lv: \_\_\_\_\_ a.m. ☐ p.m. ☐ Ret: \_\_\_\_\_ a.m. ☐ p.m. ☐ School Day: yes ☐ no ☐  
Day (00/00/00) Day (00/00/00)

Purpose of trip \_\_\_\_\_  
Brief Itinerary: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name of Requestor \_\_\_\_\_

Date \_\_\_\_\_

*If male and female students are attending, male and female chaperones must also attend in the ratio of 1 to 10 for overnight and day trips (BP 6153 School Sponsored Trips). Chaperones must be age 21 or older (AR 6153 School Sponsored Trips)*

Number of female students attending: \_\_\_\_\_  
Number of female chaperones attending (1:10) \_\_\_\_\_

Number of male students attending: \_\_\_\_\_  
Number of male chaperones attending (1:10): \_\_\_\_\_

Names of Female Chaperones

Teacher/Parent/Other  
\* \*If "other" please specify.

Names of Male Chaperones

Teacher/Parent/Other\*  
\* \*If "other" please specify.

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For additional chaperones – continue on second page

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Name of funding source: \_\_\_\_\_ Cost to District: \$ \_\_\_\_\_ Cost per student: \$ \_\_\_\_\_

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\_\_\_\_\_  
Paul Birrell, Director, 7-12 & Adult Education

\_\_\_\_\_  
Date

**CUSD BOARD ACTION**

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\_\_\_\_\_  
Ketti Davis, Assistant Superintendent, Educational Services

Date \_\_\_\_\_

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