

**CENTRAL UNIFIED SCHOOL DISTRICT
GIFT PROPOSAL FORM**

SCHOOL OR DEPARTMENT: Central High School **DATE** 6/20/18
DONOR: Fresno Central Ag Booster
ADDRESS: 4460 W Shaw #145, Fresno CA 93722
(include City, State & Zip Code)

SECTION A: (To be completed by School/Dept.)

MONETARY VALUE OF GIFT:

DESCRIPTION OF GIFT: (Include Make, Model and Serial Number) <u>Check to help purchase a vehicle for Fresno Central FFA/AG</u> <u>Department</u>	Purchase Price: <u>\$31,500.00</u> Freight: _____ Tax: _____ Installation: _____ Total Cost: \$31,500.00
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Intended Use:

Where will it be located/used? Central High School West Campus Ag Department

Please complete the following:

	YES	NO
1. Is the gift already an approved item of equipment?	<u>X</u>	_____
2. Will the gift be delivered by the donor?	_____	<u>C</u>
3. Does the gift require building or ground space?	<u>X</u>	_____
4. Does the gift require installation?	_____	<u>X</u>
5. Will the gift eventually need to be replaced at School District expense?	<u>X</u>	_____
6. Is the gift donated for advertising purposes?	_____	<u>X</u>
7. If the gift is to be purchased, do you want it to be purchased by the School District for the donor?	_____	_____
If so, Requisition # _____ is attached.	<u>X</u>	_____
8. Are District funds required for the purchase and/or installation of the gift?	<u>X</u>	_____
9. Will the district be expected to maintain/replace donation should failure occur?	<u>X</u>	_____

Chris Williams

Print Name of Principal or Department Head

Signature of Principal or Department Head

SECTION B: (To be completed by District Office)

☐ Purchasing ☐ Director, Operational Services

	YES	NO
1. What is the estimated cost of installation? _____	_____	_____
2. Does the gift item require Division of State Architecture approval?	_____	_____
3. Will additional labor or equipment be required for maintenance and operation?	_____	_____
4. What is the total estimated value of this gift? _____	_____	_____

Remarks: _____

☐ Requires Public Works Bid
☐ Subject to Design Review and Approval
☐ Approved ☐ Disapproved Date _____
☐ Approved ☐ Disapproved Date _____
☒ Approved ☐ Disapproved Date _____
☐ Approved ☐ Disapproved Date _____

Purchasing

Director, Operational Services

Asst. Superintendent/Chief Business Officer

Board of Education

SCHOOL OR DEPARTMENT: Central Unified Operations Dept. **DATE** 5/25/18

DONOR: Magnetar

ADDRESS: 4319 N. Brawley Ave., Fresno, CA 93722
(include City, State & Zip Code)

MONETARY VALUE OF GIFT:

DESCRIPTION OF GIFT: (Include Make, Model and Serial Number)

Purchase Price: \$200.00

Starbucks Gift Cards

Freight:

Tax:

Installation:

Total Cost: \$200.00

Intended Use:

Where will it be located/used? Employee Appreciation Week

Please complete the following:

YES

NO

1. Is the gift already an approved item of equipment? ☐
2. Will the gift be delivered by the donor? ☒
3. Does the gift require building or ground space? ☐
4. Does the gift require installation? ☐
5. Will the gift eventually need to be replaced at School District expense? ☐
6. Is the gift donated for advertising purposes? ☐
7. If the gift is to be purchased, do you want it to be purchased by the School District for the donor? ☐

If so, Requisition # _____ is attached.

8. Are District funds required for the purchase and/or installation of the gift?
9. Will the district be expected to maintain/replace donation should failure occur?

Bob Morse

Print Name of Principal or Department Head

Signature of Principal or Department Head

SECTION B: (To be completed by District Office)☐ Purchasing ☐ Director, Operational Services

1. What is the estimated cost of installation? _____
2. Does the gift item require Division of State Architecture approval?
3. Will additional labor or equipment be required for maintenance and operation?
4. What is the total estimated value of this gift?

YES

NO

Remarks:

☐ Requires Public Works Bid

☐ Subject to Design Review and Approval

☐ Approved ☐ Disapproved Date☐ Approved ☐ Disapproved Date☒ Approved ☐ Disapproved Date☐ Approved ☐ Disapproved Date

Purchasing

Director, Operational Services

Asst. Superintendent/Chief Business Officer

Board of Education