



**2017- 2018 CENTRAL UNIFIED SCHOOL DISTRICT  
REQUEST FOR OVERNIGHT FIELD TRIP AND DAY TRIPS MORE THAN 150 MILES**  
(To allow for processing, field trips must be submitted 60 days prior to scheduled trip)

Destination: The Getty Museum, Los Angeles, California

School/Organization: Central High West-Art Students

Dates/Times: Lv: Fri 02/23/18 6:00 a.m. ☒ p.m. ☐ Ret: Fri 02/23/18 9:30 a.m. ☐ p.m. ☒ School Day: yes ☒ no ☐  
Day (00/00/00) Day (00/00/00)

Purpose of trip To provide a valuable & comprehensive learning experience, including a deeper knowledge of art history.

Brief Itinerary: Leave East Campus at 6:00am. Stop in Bakersfield for 30 minutes. Arrive at the Getty Museum at 9:30am.

Students will participate in a guided tour. Depart museum at 6:00pm. Stop in Bakersfield for 30 minutes and arrive at East Campus at 9:30pm.

Shirley Yuen

Name of Requestor

11/14/2017

Date

*If male and female students are attending, male and female chaperones must also attend in the ratio of 1 to 10 for overnight and day trips (BP 6153 School Sponsored Trips). Chaperones must be age 21 or older (AR 6153 School Sponsored Trips)*

Number of female students attending: 39  
Number of female chaperones attending (1:10) 4

Number of male students attending: 9  
Number of male chaperones attending (1:10): 1

Names of Female Chaperones

Teacher/Parent/Other

\* If "other" please specify.

Names of Male Chaperones

Teacher/Parent/Other\*

\* If "other" please specify.

Shirley Yuen

Teacher/FT Sup

Liz Hershberger

Teacher/CPR

Marcy Ruona

Teacher

Anastacia Romanenko

Teacher

Thomas Marschall

Dave Holtermann

Teacher/1st Resp

Admin

For additional chaperones – continue on second page

Type of transportation (District bus, District van, private auto\*\*, charter bus, etc): Charter Bus

**\*\*If private auto, proof of insurance must be filed with District Business Office**

**A request for transportation MUST be sent to the Transportation Department including the use of charter transportation.**

**If sack lunches are to be prepared, a request for food services should be sent to the Food Service Department.**

Name of funding source: VAPA

Cost to District: \$ 1900

Cost per student: \$ -0-

**All overnight field trips and day trips of more than 150 miles must be approved by your Principal prior to submission to the Board for approval. Principal's approval is acknowledged by e-mailing this form to Marsha Gober ([mgober@centralusd.k12.ca.us](mailto:mgober@centralusd.k12.ca.us)) in the Educational Services Department. Note: Adobe Read/Write is required to use this form; if you do not have access to Adobe, please contact your site secretary.**

**FOR DISTRICT OFFICE USE ONLY**

☐ Fingerprint clearance for chaperones confirmed (full screening required for overnight trips)

☐ Megan's Law clearance chaperones confirmed (required for day trips)

☒ Not Applicable – Chaperones are Central Unified School District Staff

Paul Birrell, Director, 7-12 & Adult Education

Date

11-15-17

**CUSD BOARD ACTION**

Your field trip request has been:

☐ APPROVED

☐ DENIED

Ketti Davis, Assistant Superintendent, Educational Services

Date