



**2017- 2018 CENTRAL UNIFIED SCHOOL DISTRICT
REQUEST FOR OVERNIGHT FIELD TRIP AND DAY TRIPS MORE THAN 150 MILES**
(To allow for processing, field trips must be submitted 60 days prior to scheduled trip)

Destination: Westmont High School - Campbell, CA School/Organization: Central High School/Theatre Arts

Dates/Times: Lv: Fri 01/26/18 4:30 a.m. ☐ p.m. ☒ Ret: Sat 01/27/18 10:00 a.m. ☐ p.m. ☒ School Day: yes ☐ no ☒
Day (00/00/00) Day (00/00/00)

Purpose of trip Traveling show to compete at the Northern California play festival (winning group moves on to state level).

Brief Itinerary: Leave East campus on Friday 4:30pm and arrive at 7:00pm to check into hotel (Double Tree, 1995 S Bascom Ave, Campbell, CA 95008). Saturday, 8:00am arrive at Westmont High School for registration and introductions.

Performances throughout the day. Winners announced 5:30pm. Leave after dinner and arrive at CHS East at 10:00pm.

Matthew Bridges
Name of Requestor

11/17/2017
Date

If male and female students are attending, male and female chaperones must also attend in the ratio of 1 to 10 for overnight and day trips (BP 6153 School Sponsored Trips). Chaperones must be age 21 or older (AR 6153 School Sponsored Trips)

Number of female students attending: 3
Number of female chaperones attending (1:10) 1

Number of male students attending: 2
Number of male chaperones attending (1:10): 1

Names of Female Chaperones Teacher/Parent/Other
* *If "other" please specify.

Names of Male Chaperones Teacher/Parent/Other*
* *If "other" please specify.

Laura Bridges Volunteer

Matthew Bridges-Tchr FT Sup/1st Resp/CPR
Dave Holtermann Admin

For additional chaperones – continue on second page

Type of transportation (District bus, District van, private auto**, charter bus, etc): Rental Van

****If private auto, proof of insurance must be filed with District Business Office**

**A request for transportation MUST be sent to the Transportation Department including the use of charter transportation.
If sack lunches are to be prepared, a request for food services should be sent to the Food Service Department.**

Name of funding source: VAPA Cost to District: \$ 1000 Cost per student: \$ _____

All overnight field trips and day trips of more than 150 miles must be approved by your Principal prior to submission to the Board for approval. Principal's approval is acknowledged by e-mailing this form to Marsha Gober (mgober@centralusd.k12.ca.us) in the Educational Services Department. Note: Adobe Read/Write is required to use this form; if you do not have access to Adobe, please contact your site secretary.

FOR DISTRICT OFFICE USE ONLY

☒ Fingerprint clearance for chaperones confirmed (full screening required for overnight trips)

☐ Megan's Law clearance chaperones confirmed (required for day trips)

☒ Not Applicable – Chaperones are Central Unified School District Staff

Paul Birrell
Paul Birrell, Director 7-12 & Adult Education

Date

CUSD BOARD ACTION

Your field trip request has been: ☐ APPROVED ☐ DENIED

Ketti Davis, Assistant Superintendent, Educational Services

Date



**2017- 2018 CENTRAL UNIFIED SCHOOL DISTRICT
REQUEST FOR OVERNIGHT FIELD TRIP AND DAY TRIPS MORE THAN 150 MILES**
(To allow for processing, field trips must be submitted 60 days prior to scheduled trip)

Destination: Universal Studios School/Organization: Rio Vista-Leadership-7th and 8th Grade

Dates/Times: Lv: Fri 01/26/18 5:00 a.m. ☒ p.m. ☐ Ret: Fri 01/26/18 10:00 a.m. ☐ p.m. ☒ School Day: yes ☒ no ☐
Day (00/00/00) Day (00/00/00)

Purpose of trip: Leadership Conference - Students will gain leadership training from guest speaker, Tyler Durman, learn new strategies
Brief Itinerary: for improving school spirit, school unity, and class inclusiveness, as well as, increase relationship building skills.

Depart Rio @ 5:00 am, Arrive Universal Studios @ 9:00 am, Depart Universal Studios @ 6:00 pm, Arrive Rio @ 10:00 pm

Genna Root 11/06/17
Name of Requestor Date

If male and female students are attending, male and female chaperones must also attend in the ratio of 1 to 10 for overnight and day trips (BP 6153 School Sponsored Trips). Chaperones must be age 21 or older (AR 6153 School Sponsored Trips)

Number of female students attending: <u>36</u>	Number of male students attending: <u>13</u>		
Number of female chaperones attending (1:10) <u>4</u>	Number of male chaperones attending (1:10): <u>2</u>		
Names of <u>Female</u> Chaperones	Teacher/Parent/Other	Names of <u>Male</u> Chaperones	Teacher/Parent/Other*
	* If "other" please specify.		* If "other" please specify.
<u>Genna Root</u>	<u>Teacher-FT Sup/1st Resp</u>	<u>Joe Bracamonte</u>	<u>Administrator</u>
<u>Julie Jobinger</u>	<u>Parent</u>	<u>Ellery Moore-CPR</u>	<u>Teacher</u>
<u>Jaspreet Virk</u>	<u>Parent</u>		
<u>Yasmina Ayers</u>	<u>Parent</u>		

For additional chaperones – continue on second page

Type of transportation (District bus, District van, private auto**, charter bus, etc): Charter bus

****If private auto, proof of insurance must be filed with District Business Office**

**A request for transportation MUST be sent to the Transportation Department including the use of charter transportation.
If sack lunches are to be prepared, a request for food services should be sent to the Food Service Department.**

Name of funding source: Students and ASB Cost to District: \$ -0- Cost per student: \$ 120

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☐ Fingerprint clearance for chaperones confirmed (full screening required for overnight trips)

☒ Megan's Law clearance chaperones confirmed (required for day trips)

☒ Not Applicable – Chaperones are Central Unified School District Staff

Paul Birrell
Paul Birrell, Director, 7-12 & Adult Education

11/8/17
Date

CUSD BOARD ACTION

Your field trip request has been: ☐ APPROVED ☐ DENIED

Ketti Davis, Assistant Superintendent, Educational Services

Date _____