

Central Unified School District

Application for School Connected/Booster Club

☐

New Application

☒

Renewal Application

(required each school year)

GENERAL INFORMATION

Name of Organization	Central Grizzlies Wrestling Booster Club	School Site	District Wide
Mailing Address	4460 W. Shaw Ave Suite 104 Fresno, CA 93722-6210	School Year	2018-2019
		Date Requested	10/10/2018

EXECUTIVE BOARD OFFICERS

	Name	Address	Phone	Email
President	Lisa Apario	10310 W. Dakota Ave Fresno, Ca 93723	559-916-9273	bobbylisa@sebastiancorp.net
Vice President	Rosemary Chavez	4994 W Decatur Ave Fresno, CA 93722	559-906-0146	rozysboyz@gmail.com
Secretary	Valerie Castillo	6310 N Ellendale Fresno, CA 93722	559-213-5799	ms.valerie27@gmail.com
Treasurer	Halima Macias	5611 W. Carmen Ave Fresno, CA 93722	559-284-4106	hafpak1@yahoo.com

PURPOSE (Describe the purpose of the organization)

The Central Grizzlies Wrestling Booster Club is a non-profit organization formed for the purpose of assisting in and enhancing the wrestling programs within Central Unified School District (CUSD), including but not limited to: CUSD Elementary wrestling, Rio Vista, Glacier Point, and El Capitan Junior High School wrestling, Central High School wrestling and the Team G Club. The Booster Club shall strive to indirectly enhance the educational environment of all CUSD wrestlers by supporting and supplementing the schools wrestling department budget when and where necessary. Our goals as an organization include (but are not limited to) the following:

To promote and publicize Central Wrestling;
To develop and enhance a sense of pride and tradition;
To produce productive citizens through a sport-learning environment;
To provide support, financial and otherwise, to all CUSD wrestlers
To provide the necessary resources for our wrestlers to compete at the highest level

ANNUAL OBJECTIVES (List specific goals for the school year)

Raise money (fireworks booth during the summer and annual wrestling dinner fundraiser) to send wrestlers to tournaments (hotel fees, etc) and compete at the state level.
Sponsor one elementary school that is in need of singlets. Assist with needs that the middle schools may have.

FINANCIAL INFORMATION

Name of Bank	Wells Fargo	Account Number	2604561262
Address of Bank	2450 N Brawley Ave Ste 101 Fresno, CA 93722	Authorized Signers	Victor Breceda
			Halima Macias
Tax ID #(EIN)	56-2669434		Lisa Aparicio

REQUIRED DOCUMENTS (Attach Copies - New {N} & Renewal {R}) - Excluding PTA's

<input type="checkbox"/> Constitution {N}	<input type="checkbox"/> 501©3 Determination Letter {N}	<input checked="" type="checkbox"/> Certificate of Insurance - {N, R}
<input type="checkbox"/> Bylaws {N}	<input type="checkbox"/> Proof of State Tax Exempt Status {N}	<input checked="" type="checkbox"/> Insurance Endorsement Page{N, R}
<input type="checkbox"/> Proof of Tax ID # {N}	<input checked="" type="checkbox"/> Seller's Permit - {N,R}	<input checked="" type="checkbox"/> Insurance Declaration Page - {N, R}
<input checked="" type="checkbox"/> Acknowledgement Form signed by each Officer - {N,R}	<input checked="" type="checkbox"/> Hold Harmless Agreement - {N,R}	<input checked="" type="checkbox"/> Proof of Crime/Fidelity Bond Insurance {N, R}
<input checked="" type="checkbox"/> Annual Budget {N, R}	<input checked="" type="checkbox"/> Prior Year Profit and Loss Statement {R}	

REQUIRED DOCUMENTS -PTA's (Attach copies)

<input type="checkbox"/> Annual Budget	<input type="checkbox"/> Certificate of Insurance	<input type="checkbox"/> Insurance Endorsement Page
<input type="checkbox"/> Insurance Declaration Page	<input type="checkbox"/> Hold Harmless Agreement	<input type="checkbox"/> Acknowledgement Form signed by each Officer
<input type="checkbox"/> Prior Year Profit and Loss Statement		

FINAL APPROVAL

This certifies you have satisfied all sections of the Central Unified School District Application for School Connected/Booster organization.

Authorization are granted per school year. You must resubmit your application annually by March 15 to continue to to continue to operate as a School Connected/Booster organization.

Signature of School Site Administrator: 

Date: 10/15/18

Signature of Chief Business Officer: _____

Board Approval: _____

Authorized Date: From _____ To _____

** You are not authorized to operate as a school connected/booster until Board Approval and signature for final approval is received from the school site administrator.*

Central Grizzlies Wrestling Booster Club Bylaws

Article I -- Name

The name of this organization shall be the Central Grizzlies Wrestling Booster Club (CGWBC).

Article II -- Mission Statement

The Central Grizzlies Wrestling Booster Club is a non-profit organization formed for the purpose of assisting in and enhancing the wrestling programs within Central Unified School District (CUSD), including but not limited to: CUSD Elementary wrestling, Rio Vista, Glacier Point, and El Capitan Junior High School wrestling, Central High School wrestling and the Team G Club. The Booster Club shall strive to indirectly enhance the educational environment of all CUSD wrestlers by supporting and supplementing the schools wrestling department budget when and where necessary. Our goals as an organization include (but are not limited to) the following:

- To promote and publicize Central Wrestling;
- To develop and enhance a sense of pride and tradition;
- To produce productive citizens through a sport-learning environment;
- To provide support, financial and otherwise, to all CUSD wrestlers
- To provide the necessary resources for our wrestlers to compete at the highest level

Article III -- Structure / Membership

Booster Board -- The Booster Board shall consist of elected officers as listed below. The Booster Board is the functional body of the Booster Club. It will act to carry out the purposes as stated in Article II. Officers will be elected by the members annually. The titles and duties of the officers shall be:

PRESIDENT

- The President shall preside at all Central Grizzlies Wrestling Booster Club meetings and fund raising events;
- Shall work with the board, head coach and members to develop meeting agendas;
- Shall ensure that representatives effectively perform their duties
- Shall coordinate the activities of representatives and shall perform other duties usually pertaining to the office of President.

VICE PRESIDENT

- The Vice President shall assist the President and shall preside over any meeting or event in the absence of the President
- Shall coordinates Publicity with the head coach and Administration
- In the event that the President cannot complete the designated term, the Vice President shall complete the remainder of the term in the position of President.

SECRETARY

- The Secretary shall keep a written record of all Central Grizzlies Wrestling Booster Club meeting;
- Shall present Minutes of all Meetings on a monthly basis for review and approval of the Booster Board
- Shall maintain a copy of the By-Laws
- Shall add any amendments to the By-Laws

TREASURER

- The Treasurer shall keep a written record of all Central Grizzlies Wrestling Booster Club financial transactions detailing all funds received, deposited, and disbursed. These records shall be the permanent property of the Booster Club and shall be available for examination by its members
- Shall present financial status on a monthly basis for review and approval of the Booster Board
- Shall approve expenditures, in conjunction with the board, head coach and members
- Shall be responsible for the disbursing of expenditures approved of and authorized by the membership and the Board

BOOSTER CLUB BOARD REPRESENTATIVES

- The Booster Club Board representatives shall provide oversight and serve as liaison with parents for their school site
 - Shall organize functions for their respective site
 - Shall support fund raising activities at their respective site
-
- Biola
 - Madison
 - Herndon-Barstow
 - Houghton-Kearney
 - Roosevelt
 - Polk
 - Teaque
 - Steinbeck
 - Harvest
 - Saroyan
 - Liddell
 - River Bluff
 - McKinley
 - Tilley
 - Rio Vista
 - El Capitan
 - Glacier Point
 - Central East

Finance -- The Booster Board will set short term and long term goals for the Booster Club and make recommendations to the head coach as to how its monies will be spent. The head coach will have 51% voting power when it comes to expenditures and financial decisions. The board may authorize expenditures up to \$500. All purchases over \$500 must have general membership approval. A bank account in the name of the Booster Club will be set up. The signers on the account are at least 2 board members and the head coach. Two signatures will be required on all checks. Deposits must be counted by 2 people and initialed, 1 must be a board member or head coach. Signature cards will be updated with each new board election period.

One (1) ATM debit card will be issued on the account for the head coach's use at his discretion with the same limits as outlined above. One (1) ATM debit card will be issued on the account for the President and Treasurer use at his/her discretion with the same limits as outlined above.

Any monies remaining at the end of the year if the organization is not continued or authorized to continue in the future shall be deposited in the Central High Wrestling ASB account via gift proposal.

Membership -- Membership is open to all past and present Central Grizzlies wrestling students, parents, faculty members, staff, alumnae and their families. Our goal is to achieve 100% participation by all families of the school by soliciting sponsorship support, volunteer participation is support of fund raising events and contribution of a fee (to be determined by the Booster Club Board) to support participation in athletics.

Meetings -- The Central Grizzlies Wrestling Booster Club shall meet monthly from August through May of each school year. Booster Club members may attend all open meetings scheduled each year. The Booster Club Board shall meet twice a year in August and January, and as needed.

Article IV -- Election of Officers

The election of officers shall take place annually at the May meeting. Officers shall be limited to a maximum of three one-year terms or until a successor assumes office. Officers who complete the maximum years of service and who want to continue to serve may retain a position as an at-large booster club representative upon approval by the head coach.

ARTICLE V - COMMITTEES

Section 1: The Board may create committees as needed, such as fundraising, communications, etc. The Board appoints all committee chairs.

Section 2: The four officers serve as the members of the Executive Committee. Except for the power to amend the Articles of Association and Bylaws, the Executive Committee shall have all of the powers and authority of the Board of Directors in the intervals between meetings of the Board of Directors, subject to the direction and control of the Board of Directors.

COMMUNICATIONS OFFICER

- The communications officer shall be responsible for disseminating information about club activities to all members and to the public
- Shall prepare meeting notices, notices of upcoming events, fundraisers, etc
- Shall be responsible for establishing and communicating with a liaison for each school site
- Shall maintain email notification lists

FUNDRAISING COMMITTEE

- Shall organize fundraising events
- Shall review recommendations by members for fundraising events
- Shall coordinate with treasurer regarding fundraising funds

Article VI -- Amendment to the By-Laws

These By-Laws may be amended by a simple majority vote of the members present at the May meeting each year. All proposed amendments to the by-laws must be submitted in March and April meetings. They will then be open for discussion and modification at the March and April meetings, and will voted upon at the May meeting each year. Any approved amendment to the by-laws will be incorporated and effective for the next school year.

Article VIII -- Approval of By-Laws

These By-Laws were adopted by the Booster Club Board at its June meeting to be effective immediately. Adoption of these by-laws will be recorded in the official minutes of the September 2017 Booster Club meeting.

President: 

Vice President: 

Secretary: Valerie Castillo

Treasurer: Halima Macias

Head Coach: 

Profit and Loss Statement

School Connected Organization:

Central Grizzlies Wrestling

School Year:

2017- 2018

** Complete the shaded areas only*

Beginning Balance \$ 6095.64

Revenues Earned for the School Year..... \$ 73375.48

Adjusted Balance..... \$ 79471.12

Total Disbursements for the School Year..... \$ 73698.84

Ending Cash Balance as of June 30, _____ \$ 5772.28

President Signature

[Signature]

Treasurer Signature

Halima Macias

Board Approval date:

ANNUAL BUDGET

School Connected Organization: Central Grizzlies Wrestling Booster Club

School Year: 2018-2019

* Complete the shaded areas only

Estimated Revenues \$ 25,500.00

Fundraisers..... \$ 23,000.00

(list potential fundraiser and estimated revenue)

1 TNT Fireworks	\$ 20,000.00
2 Annual Dinner	\$ 3,000.00
3	\$ -
4	\$ -
5	\$ -

Miscellaneous..... \$ 2,500.00

(list all other potential revenue)

1 Snack Bars during duals	\$ 500.00
2 Elementary/Jr. High champ snack bar	\$ 2,000.00
3	\$ -
4	\$ -
5	\$ -

Estimated Expenditures..... \$ 21,760.00

1 Banquet	\$ 500.00
2 Meet and Greet	\$ 850.00
3 Postal Station (mailbox)	\$ 120.00
4 Insurance	\$ 550.00
5 Medals, awards, misc	\$ 1,200.00
6 Wrestling Memberships	\$ 540.00
7 Hotel Fees - tournaments	\$ 12,000.00
8 Athletic gear	\$ 6,000.00
9	\$ -
10	\$ -

Total Profit (Loss)..... \$ 3,740.00

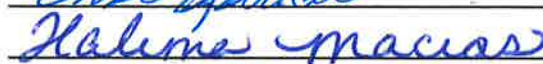
President Signature



Date:

10/12/18

Treasurer Signature



Date:

10-12-18

Board Approval date: _____



MEMBER CERTIFICATE OF INSURANCE

4/18/18

Thank you for purchasing your insurance from AIM. This is your Member Certificate and should be kept with your permanent records.

Insured #: CA105370

NAMED INSURED MEMBER:

Central Grizzlies Wrestling Booster Club
Attn: Halima Macias or Current Officer
4460 W, Shaw Ave, Suite 104
Fresno, CA 93722

Named Insured & Mailing Address

Education Support Purchasing Group
c/o AIM
P.O. Box 674051
Dallas TX, 75267-4051

PRODUCER NAME

AIM Association Insurance
Management, Inc.
PO Box 674051
Dallas TX, 75267-4051

Company / Coverage	Policy #	Effective Dates	Deductible	Limits of Insurance	
Tudor Insurance Company / Commercial General Liability	CPG1071158	4/13/18 - 4/13/19	\$ 0	Each Occurrence	\$2,000,000
				General Aggregate	\$2,000,000
				Products - COMP/OPS - Subject to General Aggregate	Included
				Personal & Advertising Injury	\$2,000,000
				Fire Damage (any one fire)	\$50,000
Tudor Insurance Company / Medical Payments	CPG1071158	4/13/18 - 4/13/19	\$ 0	Any One Person	\$10,000
Tudor Insurance Company / Media Liability	CPG1071158	4/13/18 - 4/13/19	\$ 0		\$50,000.00
Tudor Insurance Company / Comm'l Crime & Fidelity (Bond)	CPG1064143	4/13/18 - 4/13/19	\$ 250	Each Occurrence	\$10,000

Certificate Holder:

This member certificate, together with the common policy conditions, coverage part(s), coverage form(s), and endorsements, if any, complete the above numbered policy. Copies of the Master Policies are available upon request or may be printed at www.aim-companies.com

AUTHORIZED REPRESENTATIVE