

Central Unified School District

Application for School Connected/Booster Club

☐

New Application



Renewal Application

(required each school year)

GENERAL INFORMATION

Name of Organization	CENTRAL DIAMOND CLUB	School Site	CENTRAL HIGH
Mailing Address	4460 W. SHAW AVE PMB 332 FRESNO CA 93722	School Year	2018-2019
		Date Requested	

EXECUTIVE BOARD OFFICERS

	Name	Address	Phone	Email
President	KENNY ALLES	KERMAN	559-259-0561	TEAMALLES@AOL.COM
Vice President	RON RODRIGUEZ	FRESNO	559-473-5057	BLINGBYJROD@YAHOO.COM
Secretary	TERRY BAIRD	FRESNO	559-392-4203	JTREBAIRD@YAHOO.COM
Treasurer	NICHOLE FLECK	FRESNO	559-346-7555	FLECK.NIKKI@GMAIL.COM

PURPOSE (Describe the purpose of the organization)

The specific purpose of this organization is to support the Central Unified School District baseball programs, which include elementary, intermediate, and secondary schools with the CUSD. The organization shall lessen the burden of government by serving as a booster club for the baseball programs at CUSD by promoting and supporting CUSD baseball programs and by developing and promoting sportsmanship.

ANNUAL OBJECTIVES (List specific goals for the school year)

Fundraise to improve baseball equipment and facilities as well as support the young men within the Central baseball program.
Provide community service and other charitable work within the community
Host local Central unified and Central Cal Ripken baseball tournaments
Central Baseball Dinner
3.0 academic GPA for all players in the program throughout the school year

FINANCIAL INFORMATION

Name of Bank	WELLS FARGO	Account Number	6527215575
Address of Bank	HERNDON/MILBURN FRENO CA	Authorized Signers	MICHAEL BRINK
			NICHOLE FLECK
Tax ID #(EIN)	27-4406864		

REQUIRED DOCUMENTS (Attach Copies - New {N} & Renewal {R}) - Excluding PTA's

<input type="checkbox"/> Constitution {N}	<input type="checkbox"/> 501©3 Determination Letter {N}	<input type="checkbox"/> Certificate of Insurance - {N, R}
<input type="checkbox"/> Bylaws {N}	<input type="checkbox"/> Proof of State Tax Exempt Status {N}	<input type="checkbox"/> Insurance Endorsement Page{N, R}
<input type="checkbox"/> Proof of Tax ID # {N}	<input type="checkbox"/> Seller's Permit - {N,R}	<input type="checkbox"/> Insurance Declaration Page - {N, R}
<input type="checkbox"/> Acknowledgement Form signed by each Officer - {N,R}	<input type="checkbox"/> Hold Harmless Agreement - {N,R}	<input type="checkbox"/> Proof of Crime/Fidelity Bond Insurance {N, R}
<input type="checkbox"/> Annual Budget {N, R}	<input type="checkbox"/> Prior Year Profit and Loss Statement {R}	

REQUIRED DOCUMENTS -PTA's (Attach copies)

<input type="checkbox"/> Annual Budget	<input type="checkbox"/> Certificate of Insurance	<input type="checkbox"/> Insurance Endorsement Page
<input type="checkbox"/> Insurance Declaration Page	<input type="checkbox"/> Hold Harmless Agreement	<input type="checkbox"/> Acknowledgement Form signed by each Officer
<input type="checkbox"/> Prior Year Profit and Loss Statement		

FINAL APPROVAL

This certifies you have satisfied all sections of the Central Unified School District Application for School Connected/Booster organization.

Authorization are granted per school year. You must resubmit your application annually by September 15 to continue to to continue to operate as a School Connected/Booster organization.

Signature of School Site Administrator: _____

Date: 1/10/19

Signature of Chief Business Officer: _____

Board Approval: _____

Authorized Date: From _____ To _____

** You are not authorized to operate as a school connected/booster until Board Approval and signature for final approval is received from the school site administrator.*

**BY LAWS
OF
CENTRAL HIGH DIAMOND CLUB**

ARTICLE 1-GENERAL PROVISIONS

1.01 NAME

The name of this organization shall be known as CENTRAL HIGH DIAMOND CLUB herein known as CHDC.

1.02 STATEMENT OF PURPOSE

The objectives of CHDC shall be to:

- A. Raise monies to help supplement the district budget provided to the Central High School Baseball Program.

1.03 ORGANIZATION RESPONSIBILITIES

CHDC is responsible for providing organized fundraisers, player meals and activities.

1.04 ADMINISTRATIVE BOARD OF DIRECTORS

The Administrative Board of Directors of CHDC, herein known as the Board, shall consist of a minimum of 4 members; President, Vice President, Secretary and Treasurer. Also, there will be no limit of Members at Large.

A: President

The President is the Chairperson of the Board and presides over all organizational meetings. He/She oversees the By-laws and Committees. He/she represents the CHDC in all league, district and state functions. He/she is responsible for all organizational assets, including equipment, and will countersign checks with the Treasurer, as directed by the Board. In the event of a complaint against the President, the Board shall handle and rule on such complaint and the President will have no vote on the matter. The President shall on vote on Board matters in the event of a tie.

B: Vice President

The Vice President presides over CHDC meetings in the absence of the President. He/she will assist the President in all league activities and duties. He will keep the minutes in the absence of the Secretary. He will countersign checks with the Treasurer as directed by the Board.

C: Secretary

The Secretary is responsible for all correspondence and maintains all records. He/she keeps all the minutes of all meetings and makes available copies to the Board for review 15 days prior to the next meeting. He/she is responsible for registration, paperwork and support.

D: Treasurer

The Treasurer prepares the budget and maintains all financial records of CHDC. He/she pays all debts, receipts all income and financial matters of the organization. All accounts will be paid by check and shall bear two signatures (if the amount is over \$500) as authorized by the Board. He/she gives written reports at each regular monthly meeting.

E: Member at Large

Member at Large will have no Board responsibilities, unless otherwise assigned. However, if Members at Large would like voting rights there will be a \$5 per calendar year fee. Members at Large must attend three consecutive meetings in order to execute their voting rights.

1:05 POWERS AND DUTIES OF THE BOARD

The Powers and Duties of the Board are:

1. To insure proper operation of the CHDC
2. To appoint committees for any designated purpose as needed
3. To formulate and follow a budget or expected income and expenses
4. To operate and maintain CHDC snack bar facilities

1:06 MEMBERSHIP AND TENURE

All Board members shall serve a two year term and may be re-elected. Each elected Board member must have a student that is at the minimum in their second year of attendance as a student of Central High School. After three unexcused absences' by a Board member, as determined by a 2/3 vote of the Board, a position is declared vacant and up for immediate re-election except for the Presidency which will be filled by the Vice President.

EVEN YEARS – President and Vice President

ODD YEARS – Secretary and Treasurer

1.07 ELECTION PROCESS

- A: The Secretary will notify the Board Members of the Nominating Meeting at least thirty (30) days prior the meeting. Nominations for appropriate elected positions will be made at this meeting or submitted in writing.
- B: The Secretary will distribute numbered ballots to the Board Members at the next meeting and collect all ballots after selections have been made.
- C: The Secretary will tabulate all ballots and announce the results at the end of the meeting.
- D: There will be one vote per Board Member and Member at Large.

1.08 COMMITTEES

There are no standing committees. The Board may establish committee as needed on a 2/3 vote at a regular Board Meeting.

1.09 MEETINGS

- A: ~~REGULAR MEETING:~~ CHDC will hold regular monthly meetings on the ~~first~~ ^{Second} Tuesday of every month. All meetings will be held in a public place open to the entire general membership. Closed meetings may be held to discuss personnel and legal matters.
- B: SPECIAL MEETINGS: May be called by the President or by 2/3 vote of the Board. A two day notice is required. Special meetings may be called for a specific purpose only. The purpose must be known to each Board member prior to the meeting.
- C: ANNUAL GENERAL MEETING (AGM): The Board will give written notice not less than thirty day before, giving date, place and purpose. The main purpose of this meeting is to inform the General Membership of CHDC activities and also for changes to the By Laws and General Provisions.

1.10 ORDER OF BUSINESS

A: Regular, Special and Nominating Meetings:

1. Roll
2. Reading and approval of the Minutes
3. Treasurers report
4. Committee reports (if any)
5. Old Business
6. New Business
7. Announcements
8. Adjournment

B: AGM

1. Roll
2. Reading and approval of the minutes of the previous AGM
3. Reports
 - President
 - Treasurer
 - Secretary
 - Committee Chairpersons (if any)
4. Proposal for By Law amendments, if any
5. Old Business
6. New Business
7. Announcements
8. Adjournment

1.11 QUORUM

Attendance of fifty percent (50%) of the Board constitutes a quorum sufficient for the transaction of general business. For Quorum purposes; there must be a minimum of 6 members at Large in attendance in order to conduct CHDCO official business.

1.12 VOTING

Board members will have one vote. Each Member at Large that pays their yearly dues will have one vote. The President may only vote in the event of a tie.

1.13 FINANCIAL RESPONSIBILITY

CHDCO Will not assume, nor be liable for, the debts and financial responsibilities either implied or incurred, by any player, coach, team personnel, official or umpire.

1.14 CHDC ASSETS

All assets, raised under the name of CHDC, must remain in the community under the direction of the Board and may not be dissipated, or transferred for other purposes, but must be utilized for the continued benefit and support of the CHDC and it's purposes.

1.15 DISSOLUTION

Should the CHDC be dissolved, all assets remaining after payment of all debts shall be donated to Central High School for the Baseball Club.

1.16 ALCOHOLIC BEVERAGES, DRUGS AND TOBACCO

There will be no alcoholic beverages or illegal drugs on or near the playing fields. This includes all of the area surrounding the fields. Any person having alcoholic beverages or illegal drugs will be asked to leave immediately. There will no tobacco on or near the playing fields. If noted umpires and/or league officials will take the necessary steps to correct the situation.

1.17 CODE OF CONDUCT

The conduct of all persons associated with the CHDC, must be held at the highest level at all time. Any charges of misconduct, as described below, will be presented in writing to the President to be acted on with in (7) days. The chares, evidence and testimony must be hard by a minimum of 2/3 of the Board, of the hearing location, date and time. After hearing evidence, the board with the aid of the By-Laws and general Provisions of the CHDC, will make a ruling and immediately notify all parties involved. Offenses, including but not limited to these are subject to suspension, ban, or disqualification from the CHDC.

- A: Physically or verbally assaulting an umpire, official, managing personnel, player, parent, spectator, or any other persons involved with play.
- B: The deliberate violation of any Central School District or CHDC rules and regulations.
- C: Financial irresponsibility against the CHDC, i.e., equipment, uniforms, fundraising, etc. The use of any illegal substance, at any time, will result in automatic ejection from the CHDC.

Profit and Loss Statement

School Connected Organization: Central Diamond Club

School Year: 2018

** Complete the shaded areas only*

Beginning Balance \$ 1,471.81

Revenues Earned for the School Year..... \$ 38,322.43

Adjusted Balance..... \$ 39,794.24

Total Disbursements for the School Year..... \$ 38,980.55

Ending Cash Balance as of June 30, _____ \$ 813.69

President Signature _____

Treasurer Signature _____

Board Approval date: _____



ASSOCIATION INSURANCE MANAGEMENT INC

MEMBER CERTIFICATE OF INSURANCE

1/9/19

Thank you for purchasing your insurance from AIM. This is your Member Certificate and should be kept with your permanent records.

Insured #: CA113768

NAMED INSURED MEMBER:

Central High Diamond Club
Attn: Nikki Fleck or Current Officer
4460 W. Shaw Ave.
PMB #332
Fresno, CA 93722

Named Insured & Mailing Address

Education Support Purchasing Group
c/o AIM
P.O. Box 674051
Dallas TX, 75267-4051

PRODUCER NAME

AIM Association Insurance
Management, Inc.
PO Box 674051
Dallas TX, 75267-4051

Company / Coverage	Policy #	Effective Dates	Deductible	Limits of Insurance	
Tudor Insurance Company / Commercial General Liability	CPG1079471	5/23/18 - 5/23/19	\$ 0	Each Occurrence	\$2,000,000
				General Aggregate	\$2,000,000
				Products - COMP/OPS - Subject to General Aggregate	Included
				Personal & Advertising Injury	\$2,000,000
				Fire Damage (any one fire)	\$50,000
Tudor Insurance Company / Extended Medical Payments	CPG1079471	5/23/18 - 5/23/19	\$ 0	Any One Person	\$5,000
Tudor Insurance Company / Professional Liability (Directors & Officers Liability)	CPG1079472	5/23/18 - 5/23/19	\$ 1,500	Aggregate	\$1,000,000
Retro-active Effective Date:		5/23/14			

Central Unified School District is added as an additional insured for General Liability only.

Certificate Holder:

Central Unified School District
4460 W. Shaw Ave PMB #332
Fresno, CA 93722

This member certificate, together with the common policy conditions, coverage part(s), coverage form(s), and endorsements, if any, complete the above numbered policy. Copies of the Master Policies are available upon request or may be printed at www.aim-companies.com

AUTHORIZED REPRESENTATIVE